



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

VIVEKANANDA COLLEGE OF LAW

**VIVEKANANDA COLLEGE OF LAW, 12/1, 3RD CROSS, MARUTHI EXTENSION,
GAYATHRI NAGAR**

560021

vcljes.edu.in

SSR SUBMITTED DATE: 30-06-2023

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

June 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

VIVEKANANDA COLLEGE OF LAW:

Vivekananda College of Law, an Institute of Janatha Education Society, Bengaluru, recognized by the Bar Council of India, New Delhi and now affiliated to Karnataka State Law University, Hubballi was started under the Bangalore University then in the year 1983-84 with 3 year LL. B. programme. When the Bangalore University introduced 5 year B.A. LL. B. programme in the year 1986-87, our institution introduced the 5 year B.A. LL. B. programme in the same year. 5 Year B. Com LL. B. programme was introduced in our institution in the academic year 2018-19. It is a matter of great pride to state that, this is the 40th year of imparting legal education.

Location:

The college is located in the heart of the city, easily accessible both by BMTC buses and metro rail. From North Bengaluru, access is available through the railway by alighting at Malleshwaram Railway Station.

Recognizing the Noble endeavor of furthering the cause of education, 4 Philanthropists' families have magnanimously donated corpus fund, the proceeds of which is being utilized for conducting 4 endowment lectures annually. Further, the Hulkul Muniswamappa family has constituted two awards to be conferred every year upon an Outstanding Student and the Best Girl Student.

The students have brought glory to our institution by procuring several ranks in the examination conducted by the University. The recent ones are:

- (1) M. P. Rajesh Ponnappa, 3 year LL. B. has secured 3rd Rank in KSLU examinations for the year 2020.
- (2) Kumaraswamy. B. N., 3 year LL. B. has secured 9th Rank in KSLU examinations for the year 2020.
- (3) Shinoj Pootheri, 3 year LL. B. is one of the top scorers in the subject Criminal Law in the KSLU examinations for the year 2021.

Our Alumni are spread across the globe and are occupying prominent positions as Judges, Advocates on Record at the Supreme Court, Civil Servants, leading advocates, Entrepreneurs and CEOs of reputed companies. They are assets to our institution and will be happy to support our students in internship and placements. They also extended hearty support in conducting the 1st series of Webinar comprising of 25 lectures during the pandemic of COVID – 19 when there was a lockdown.

Vision

VISION

To attain perfection through education

The Youth icon, **Swami Vivekananda said: Education is the manifestation of the perfection already in man.**

Our institution named after Swami Vivekananda has adopted this quote as our vision. Swami Vivekananda further stated, “Education is not the amount of information that is put into your brain and runs riot there, undigested, all your life. We must have life-building, man making, character-making assimilation of ideas. If you have assimilated five ideas and made them your life and character, you have more education than any man who has got by heart a whole library.”

Education plays a paramount role in one’s life. The aim of education is to awaken the spiritual self of man and thus lead him to the moral path. The nature of man is to be rational and to base all his actions on rationality. This will result in harmonious development of body, mind and soul. Education is the tool through which character may be formed, strength of mind enhanced and the intellect sharpened. Man, being a higher animal, is endowed with enormous intellectual capacity to overcome his shortcomings such as selfishness, ego, arrogance, ignorance, weaknesses, etc., and move towards attaining perfection. Education is not mere gathering of information but realising the difference between elements which are perishable and temporary and those which are permanent and eternal. The idea of unity of mankind and universality can be achieved only through education.

Education is the realisation of the self. It is attained not only by maintaining physical health but also having a sound and pure mind, trained through meditation. It is therefore essential to train students to achieve physical health as well as mental purity. Thus, education must be a comprehensive training for life. Education is the process which enables a person to identify and realise the perfection and innocence inherent in him and bring it to fore. True knowledge comes from within and not from outside. Education helps a person to discover or ‘un-manifest’ the knowledge within, thereby awakening him to the reality of dormant wisdom.

Education in its true sense means teaching how to think rather than what to think.

Mission

1. To create an environment for imbibing strong ethical and human values.

Education is value orientation. Values are a code of ethics which are pure and simple and guide human development beyond materialistic living. They lie in learning to abide by the principles of truth, love, compassion, honesty, perseverance, humility, dedication and commitment. These values make man human and instill deeply embedded qualities which are imperishable and hold man in good stead at all times. They help one to remain stoic and unshakeable especially during crises, which truly reflects the spirit of education.

2. Promote skills of advocacy and tact for methods of amicable settlement of disputes:

Disputes are rampant in any society and often leave the people bitterly divided. Hence, the legal system adopts the process of amicable settlement as an alternative to litigation thereby devising several modes of settlement in a friendly and non-contentious manner. They are more efficient, quicker, cheaper and facilitate the cause of

justice through communication and dialogue. It is requisite to train students in this area as it is the future of legal profession, as a win-win solution for parties.

3. Inculcate social consciousness to fight social evils in the society:

India has a rich culture of raising voice against social evils and regressive practices such as child marriage, dowry system, female foeticide, triple talaq and so on. Our institution regularly organises programmes to raise awareness among the general public and empowering them to combat social evils.

4. To mentor students to withstand the vagaries of life.

Change is the law of nature and except change itself, every situation is subject to change. Often the change may be life-challenging and so mentoring by teachers and peers are pivotal for preparing students to withstand the vagaries of life & make them resilient, practical, skilled and tenacious.

5. To work towards the attainment of Constitutional goals:

The Constitution of India was enacted to ensure equal rights to everyone & to entitle everyone to all human rights, peace and justice. Our institution strives hard to help in the attainment of these goals.

6. To ignite young minds towards research and come out with innovative ideas

Research is indispensable for growth and development of society. The institution gives impetus to it for improving the well-being of all stakeholders.

7. To make the world a better place:

We in the institution honor and respect the dignity of every human being. We are environmentally conscious & strive to use less paper, conserve water and electricity. We also encourage the use of public transport by the faculty & students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Four Decades old institution providing Legal education.
2. Located in the heart of the city. Well connected by BMTC & Metro Rail.
3. State of Art Campus.
4. Experienced & Dedicated Faculty Members
5. Well stacked & digital library

Institutional Weakness

1. Need to enhance ICT enabled classrooms
2. Need to improve student: computer ratio
3. Need to improve on results of students
4. Need to place students with better placement service
5. Need to improve employability skills of students

Institutional Opportunity

1. Providing quality education at affordable cost.
2. Financial assistance granted to economically backward meritorious students
3. Full Financial support lent to students participating in Moot Court & other competitions.
4. Strong NSS unit helps in community service.
5. Rural connectivity of student aids in providing legal services to nearby villages.
6. Strong network of alumni connectivity.

Institutional Challenge

1. Improvement to be brought about in the overall performance of students.
2. Need to bridge the gap between the local students & others.
3. Challenge faced in teaching law subjects in local language.

4. Dearth of study materials in local language

5. Lack of practical knowledge by pure academics, an obstacle to provide hands on experience in legal practice.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

With the objective of achieving excellence in education, the institution ensures timely preparation of institutional calendar and timetable, workload distribution, availability of adequate facilities; and periodic assessment and review. Various curricular and co-curricular activities are planned and held throughout the academic year to provide experiential learning to students. Institution has taken several initiatives to ensure effective curriculum delivery. Feedback from stakeholders is also taken to further enhance the teaching-learning process.

Prospectus containing information regarding programmes and curriculum offered by the institution are uploaded on the college website and a hard copy will be given to the students during admission. Timetables are prepared in advance before the commencement of each academic year and it will be displayed on the notice board which enables the students to attend classes' right from the beginning of the academic year.

Highly qualified and experienced faculty members are involved in curriculum implementation. They ensure effective curriculum delivery and participate in curriculum enrichment programmes viz., faculty development programmes, workshops, conferences and seminars.

The College will be strictly adhere to the academic calendar prescribed by the Karnataka State Law University, Hubballi. Accordingly, the college prepares an academic calendar of events. All faculty members and coordinators of various committees comply with the college schedule and details of (academic) activities planned for the session. Subject allotment is done before the commencement of semesters. The faculty members submit the teaching plans in advance, to which they strictly adhere to. Various course delivery methods are followed by the faculty such as classroom interaction and case study method etc.,

The calendar of events of the institution is based on the Academic Calendar of Karnataka State Law University. It is also uploaded on the college website which includes various timelines such as date of commencement and end of classes, mid semester breaks, dispersal of classes, and tentative dates of practical and theory examinations. The Institution Calendar also includes proposed Endowment Lectures, Special Lectures, Seminars/Conferences/Workshops, and other academic activities for the session.

At the beginning of the semester, the faculty members allocate topics to the students for writing assignment and holding seminars. Timely completion of syllabus, revision and internal evaluation are carried out in compliance with the schedule listed in the academic calendar.

Law being a multidisciplinary programme is not confined to one aspect of human life. Law deals with all the aspects of human life such as social, political, economic and cultural. Legal professionals are considered as Social Engineers and they are tools for transformative Social Change. So, cross-cutting issues are included in

the curriculum by the University.

Teaching-learning and Evaluation

The college has students who are at different levels of learning like slow learners and advance learners. The college periodically assesses the students' learning levels by teacher mentors and student mentors. Advance learners are given the opportunity to help their peers by being their mentors. The student mentors help their peers in both academics and other allied activities. The advance learners are given extra writing and learning assignments and they are encouraged to participate in seminars debate competitions, essay writing and workshops. For the slow learners, remedial classes/ extra classes after the class hours are conducted. Additional Course material is provided. Previous University exams question papers are discussed and they are made to write the key points and the solution to the problems given in the question papers.

Teachers also employ experiential, participatory and problem-solving approaches. Teachers interact with the students in the class encouraging to them to be vocal about their doubts and their difficulty in learning, if any. Apart from the visits to the statutory bodies as mandated by the syllabus, the college encourages the visit to other correctional centers, Central prison, Forensic laboratory in order to expose the students to the reality. The faculty members are also encouraged to attend the Refresher and Orientation Courses to keep themselves updated. Several teaching-learning strategies are adopted including the contemporary ICT tools coupled with traditional teaching. During the COVID 19 pandemic all the faculty members conducted the regular classes and also the internal assessment tests in online mode which is a testimony to the teachers' adaptability to the needs of the students. The institution strongly believes in building and strengthening the relationship between the employers and teachers by retaining them. The institution boasts of teachers who are with it continuously for more than 3 decades. Some of the teachers attained super annuation from our institution after serving for more than 3 decades continuously. The policy measures are very conducive and favourable to work.

Internal Assessment tests are conducted in a fair and transparent manner. After 9 weeks from the date of commencement of the classes, the internal assessment tests are conducted, time table is announced well in advance on the notice board. The test results are revealed. The teachers guide the students as to where they have gone wrong, what are their strengths and weaknesses. Any grievance of the student regarding this will be dealt with the Grievance committee. With all these combined efforts of the teachers as well as the students, we are able to achieve and attain the Programme and Course Outcomes which will be periodically examined and evaluated by the institution.

Research, Innovations and Extension

Since its inception, Vivekananda College of Law has played a pivotal role in imparting Legal Education by conducting various Seminars, Conferences and Workshops some of which are partly funded by Government

and others are self financed. The Teachers have furthered the cause of legal education by publishing well research papers on myriad topics.

The faculty members of the institution are encouraged to participate in Orientation Programme, Refresher Courses, Seminars, Conferences and other Academic enrichment programmes.

Additionally, the college has been actively involved in a number of Extension activities and Outreach Programmes including Legal Awareness Programs through NSS Unit, Red Cross Unit and Legal Services Clinic. Extension Activities are integral part of complete legal education. The college has set an exemplary mark by involving the students in these extension activities which are integral to holistic development of students and society.

During COVID-19 pandemic, to ensure the safety and well being of students, staff and the neighborhood alike, the institution had organised a hallmark Vaccination Drive for the same. Further, VCL has organized Blood Donation Camps through Red Cross Unit and other Non-Governmental Organization along with visits to Non-Governmental organizations through NSS unit that is committed to serve the society. In accordance with NAAC requirements, the institution has collaborated with various institutions to facilitate Faculty Exchange Programs. These programs have had phenomenal effect on the exposure of teachers with regard to pedagogy. It has enabled teachers to get in line with newer approaches to teaching methodology.

The institution has entered into Memorandum Of Understanding (MOU) with many reputed institutions and has initiated many collaborative activities with them such as Faculty Exchange, Seminar participation, Add-on Courses and so forth.

Internships have a profound impact by providing on site training for legal aspirants. Accordingly, VCL has facilitated numerous internship opportunities for the students which enables them to get hands on experience, understand the nuances in law practice and apply the theoretical knowledge gained through their course curriculum. The placement committee has been exceptional in curating internships with varied legal firms to aide the students in learning from the best.

Infrastructure and Learning Resources

The Vivekananda College of Law is located in Gayathrinagar, Bengaluru and is spread over nearly to 12,000 square feet, the college is housed in peaceful and natural environment, which is conducive for learning. The college has easy access through metro rail and BMTC. The college has adequate natural lighting, ventilation and greenery. The management provides ample budgetary resources to develop infrastructure facilities and maintenance. The institution also has well-furnished Staff Rooms, Lecture halls, Principal's Chamber, Administration Block, Library and Sports Room . The institution has various Committees like Anti-Ragging Cell, OBC Committee, SC/ST Committee, NSS Unit and Common Rooms for Boys and Girls. The institution has well equipped classrooms with various facilities which enhance the teaching and learning experience. The institution has a Moot Court Hall, which is equipped with witness boxes that gives real court experience for aspiring law students. The entire campus is under CCTV surveillance. For overall development of the students the institution gives equal importance to Sports and Cultural activities. The Sports activities are conducted

throughout the year, which culminates in the Annual Sports Meet. The indoor and outdoor games are organised by the Physical Education Director. The College also encourages the practice of yoga for physical and mental wellbeing of both the faculty members and students. The students participate in various Sports and Cultural Competitions. The College has a spacious Auditorium.

Library is a collection of sources of information and resources, which is accessible to students and staffs. It is a great platform for students progress and helps in learning and expanding their knowledge in legal education. The Library functions under the supervision of the Librarian. The institution has well stacked library of around 16570 Books, National and International Journals, Legal and General Magazines, Manupatra Legal data base and N-list E-resources. The Library is partially automated and provides OPAC. The library provides an open access system to facilitate its readers to have easy access to the resources in the library. The institution has established system and procedure for the regular maintenance of the facilities through the active efforts of College Administration.

Student Support and Progression

Student Support and Progression The Vivekananda College of Law makes constant efforts for academic excellence of students. Student support and progression has been a primary focus of our Institution. It supports the students both financially and academically. The Management provides merit scholarships for the needy students from the student aid fund. Students are informed about various scholarships and financial schemes provided by various departments of the government. Students of our College are benefited from scholarships, freeships and endowments provided by the government and nongovernment bodies and philanthropists. In addition to this the College also gives fee concessions to students of poor economic background. The Institution regularly conducts capacity-building and skill enhancement programs for the holistic development of students. This includes career counselling programs, Guidance to take competitive examinations, English communication classes, remedial classes, legal aid programmes, moot-court, NSS activities, orientation programs, Yoga classes, meditation programmes, cultural competitions and inter-class sports activities, talents day, ethnic day etc. which helps in the overall personality development of a student. Our Institution encourages and supports students to take part in all curricular and extra curricular activities. Our students bagged various awards and medals for their outstanding performance in sports, cultural and Moot court competitions at various levels. Institution encourages students to take up higher education. Many of our students have cleared competitive examinations, judicial service exams, All India Bar Examination, NET/SLET Exams. The Institution has established various Cells and Committees which are run by a dedicated team of faculty members and students, headed by the Principal as a Chairperson. The institution has a transparent mechanism for timely redressal of student grievances. Students play an important role in assisting the statutory committees. The Alumni of the College is contributing to the growth of the institution through academic engagements, by professional guidance and by actively involving and assisting in the academic events organised by the College. Alumni are also a part of the orientation programme conducted by the College for the fresh batches in every academic year.

Governance, Leadership and Management

Our institution is governed with a Vision, TO ATTAIN PERFECTION THROUGH EDUCATION. This was

the vision of the Youth Icon Swamy Vivekananda who stated that 'education is the manifestation of the perfection already in man'. We strive to bring out this perfection in our students. Our Mission in realizing the vision is to create an environment for imbibing strong ethical and human values, promote skills of advocacy and tact for methods of amicable settlement of disputes. We awaken social consciousness to fight social evils and prepare students to face the vagaries of life. We work towards attaining Constitutional goals and ignite young minds to think out of the box and come out with innovative ideas.

Our institution functions efficiently by adopting measures of decentralization and participative management through the functioning of various statutory and other committees. The institution has a strong mentorship system with teachers and senior students acting as mentors to the needy students

As a co-curricular activity, our institution in association with Karnataka State Legal Services Authority regularly conducts Legal Literacy, Legal Aid & Services programme in nearby villages. The college has an active NSS unit undertaking several programmes. The institution financially supports students to participate in various competitions such as Moot Court, Model Parliament, Debates, Seminars, Sports and Cultural activities.

The IQAC ensures the maintenance of teaching learning quality by encouraging attendance of national and international conferences, workshops, seminars and so on. Research activity is highly encouraged and a substantial number of the teaching faculty are equipped with PhDs who have numerous publications to their credit. The institution conducts various knowledge augmenting programmes in coordination with Governmental and Non-Governmental organizations viz., Karnataka Institute for Law & Parliamentary Affairs Reforms(KILPAR), Consumer Rights Education And Awareness Trust (CREAT), Bureau of Indian Standards, India Tobacco Company Ltd., etc.,

The accounting system of the college is well managed by annual internal and external auditing mechanisms.

Regular Faculty Development Programmes aid the faculty members in upgrading the requisite skills of teaching. The IQAC conducts regular meetings for performance appraisal of all stakeholders through feedback forms, analyses them and strive for quality improvement.

The college uses technology significantly in its administrative system, teaching learning and evaluation procedures. ICT enabled classroom is provided for effective teaching.

The IQAC of the college works efficiently and conducts various academic and outreach programmes under its ambit, thus improving the quality of education imparted in the college.

Institutional Values and Best Practices

The four decade old institution is consistently making efforts to abide by its value system of institutional distinctiveness of granting STUDENT AID SCHOLARSHIP TO ECONOMICALLY BACKWARD MERITORIOUS STUDENTS IN THE INSTITUTION. This practice is

both INNOVATIVE & UNIQUE in the sense that it is not only available to students with merit and economic backwardness, but also for those who do not enjoy the benefit of government endowed scholarship schemes based on caste or gender. Thus, the Student Aid Fund Scholarship awarded is NOT A MERE FINANCIAL ASSISTANCE BUT A TESTIMONIAL OF MERIT CUM ACADEMIC ACHIEVEMENT. Through this practice, the institution aims to attain its vision: TO ATTAIN PERFECTION THROUGH EDUCATION, by inculcating in students the practice of thinking beyond self and helping people who suffer from socio-economic inequalities. Thus, the institution fulfills the larger principle of humanity, LOKA SAMASTA SUKINO BHAVANTHU (Let the entire world be happy).

The institution has adopted Two Best Practices. The first one is GRANT OF FEE CONCESSION, LENDING FINANCIAL SUPPORT TO PARTICIPANTS OF CURRICULAR & CO-CURRICULAR COMPETITIONS & CONFERMENT OF CASH AWARDS TO MERITOTIOUS STUDENTS. Through this practice, the institution fulfills its social responsibility in promoting community development by granting fee concession to deserving candidates among the economically backward strata of the society when parents seek such concession during admission. The institution encourages active participation of students in various curricular, co-curricular & extracurricular competitions at National & State levels, conducted by various institutions. To ensure that students are not financially burdened in meeting various expenditures such as payment of registration fee, transportation, boarding & lodging costs, the institution takes upon itself the complete burden of financial expenditure. The institution also felicitates meritorious candidates by conferring various cash prizes & special awards to encourage them & motivate other students.

The Second Best Practice is the creation of the platform, LAW FORUM, for the conduct of various programmes to foster interaction between law agencies, students & general public, through the regular conduct of Legal Awareness, Aid & Services Programmes.

The institution takes pride in celebrating various days of local, national & international importance. Students are inspired to adopt eco-friendly habits. Attempts are made to recharge the bore-well in the campus through rain-water harvesting. The greenery in the campus adds to its environmental & aesthetic value. The physical infrastructure caters to the needs of all stakeholders with parking facility, well ventilated corridors & class rooms, drinking water facility, washrooms & lift. The overall environment in the campus is pleasant and conducive for learning.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	VIVEKANANDA COLLEGE OF LAW
Address	Vivekananda College of Law, 12/1, 3rd Cross, Maruthi Extension, Gayathri Nagar
City	Bengaluru
State	Karnataka
Pin	560021
Website	vcljes.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	K. B. Kempe Gowda	080-23323303	9448116358	-	vivekanandacollegeoflaw@gmail.com
IQAC / CIQA coordinator	Bhuvaneshwari S. Kolaki	91-9513953486	9880675795	-	vclnaac@gmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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State	University name	Document
Karnataka	Karnataka State Law University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	27-12-2021	36	Fee for extension of recognition from the BCI has been paid and awaiting inspection

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vivekananda College of Law, 12/1, 3rd Cross, Maruthi Extension, Gayathri Nagar	Urban	0.2755	4000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	LLB, Law	36	Any Degree	English	120	118
UG	BCom LLB, Law	60	PUC or Equivalent	English	60	41
UG	BA LLB, Law	60	PUC or Equivalent	English	60	56

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				21			
Recruited	1	0	0	1	0	0	0	0	4	4	0	8
Yet to Recruit	0				0				13			
Sanctioned by the Management/Society or Other Authorized Bodies	0				3				4			
Recruited	0	0	0	0	2	1	0	3	1	3	0	4
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				19
Recruited	4	0	0	4
Yet to Recruit				15
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	8	3	0	11
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	1	2	0	4
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	1	0	0	2	1	0	7	8	0	19
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	5	0	7
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	323	75	0	0	398
	Female	181	33	0	0	214
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	53	62	54	65
	Female	18	26	28	29
	Others	0	0	0	0
ST	Male	5	7	12	11
	Female	4	6	8	5
	Others	0	0	0	0
OBC	Male	136	186	173	161
	Female	72	88	92	83
	Others	0	0	0	0
General	Male	170	123	150	155
	Female	61	54	73	71
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		519	552	590	580

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	1. Multi-disciplinary & interdisciplinary:- The Education System needs to be overhauled periodically for sustainable development & achievement of full human potential. The National Education Policy 2020 is a step in that direction. Our institution endorses the NEP to provide skill-based education. The Karnataka State Law University, Hubballi, to which our institution is affiliated, has incorporated inter-disciplinary & multi-disciplinary course of study in its syllabi. It extends options to institutions to teach certain subjects, such on Political-Science, Economics, Sociology & History as Major & Minor papers. An institution has the choice to opt for teaching pre-law paper as a major subject & 2
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	other pre-law subjects as minor papers. In law papers too, elective subjects are offered in 6 Courses in subsequent disciplinary & inter-disciplinary studies.
2. Academic bank of credits (ABC):	2. Academic Bank of Credit: The institution offers various credit, certificate & Add On Courses in emerging subjects of law, language & technology to keep up with latest development in the field.
3. Skill development:	3. Skill Development: The institution provides training in practical courses as prescribed by KSLU in 4 Clinical Courses. The students are taught Professional Ethics & are given training through simulation exercise in Alternative Dispute Redressal Systems such as Negotiation, Mediation, Conciliation, Arbitration & Judicial Settlement. Drafting & Oral presentation skills are enhanced through moot court exercise & inclined students are encouraged to participate in various state & national level Moot Court Competitions. Chamber-practice enables students to grasp the tact exercised by the senior advocates while interacting with the clients. Visits arranged by the institution to Central Prison & Correctional Centres enable students to get firsthand experience on the functioning of law. Undergoing internships after each semester equips the students with requisite professional skills. The Legal Aid Clinic functional in college prepares students for legal practice soon after completion of study.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	4. Appropriate integration of Indian Knowledge System: (teaching in Indian Language, culture, using online course) India has a rich culture & it is steeped in our traditions. Personal Laws viz., Hindu Law, Muslim Law, etc., are intricately inter-woven with culture & studied in such background. Sanskrit, the mother of all languages, is a repository of knowledge & wherever relevant in law, is relied upon. Our great epics are storehouse of wisdom & are appropriately invoked while studying particular branches of law for value orientation.
5. Focus on Outcome based education (OBE):	5. Focus on Outcome based education (OBE): Conventional education coupled with use on technology helps students to understand the subjects better due to pictorial & other physically decipherable representations.
6. Distance education/online education:	6. Distance education/online education: The Covid-19 pandemic gave impetus to distance/online

education & it penetrated every nook & corner of the globe, leaving no exception. Today, it has blended perfectly into our education system giving us the best of both the worlds, physical learning as well as distance learning. Along with our physical classes, Webinars are scheduled in the evenings & weekends to bring legal luminaries from different corners to our living rooms, thereby promoting continuous, uninterrupted learning.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. The Electoral Literacy Club is headed by the Principal, as the Ex-officio Chairman. It consists of a Faculty Convenor & other member.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes. The ELC is broadly representative in character & inclusive of all stakeholders.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	3. The ELC is the avenue through which sensitization programmes relating to the sacred right & duty of franchise are conducted. The first time voters are motivated to ensure the inclusion of their names in the electoral rolls & needful assistance to that effect is extended by the institution by coordinating with the concerned authorities.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The ELC organised Voter Awareness Programme. held on the functioning of and also The Election Commission of India conducted mock trail of its usage of EVM & VVPAT” to repose confidence in the voters about those machines. Sri Reddy Sankar Babu, Indian Defence Estate Service (IDES) an Election Observer, Bengaluru North, led the event. After witnessing the live demonstration, the faculty members & students went on a Jatha in the vicinity, to sensitise the citizens on the importance of voting.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to	Thanks to the efforts of the ELC, all the students have been enrolled in the Voters List by educating them on the use of Voter Helpline App. Jathas on

institutionalize mechanisms to register eligible students as voters.

Voter Awareness were held in the vicinity to assist the local public to determine for themselves the relevant details contained in the document.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
143	143	143	143	91

Other Upload Files	
1	View Document

1.2

Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)

Response: 665

2 Students

2.1

Number of students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
612	580	590	552	519

Other Upload Files	
1	View Document

1.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
120	120	120	120	120

Other Upload Files	
1	View Document

1.3

Number of outgoing / final year students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
150	138	147	111	106

Other Upload Files	
1	View Document

2 Teachers

2.1

Number of full time teachers year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	17	19	16	16

Other Upload Files	
1	View Document

1.2

Number of sanctioned posts year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
22	22	22	22	22

Other Upload Files	
1	View Document

2 Institution

2.1

Total number of classrooms and seminar halls**Response: 15****2.2****Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
30.41	17.88	39.11	39.51	27.51

2.3**Number of Computers/ laptops****Response: 30**

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The College is affiliated to the Karnataka State Law University, Hubballi and adheres to the University's prescribed curriculum. The faculty members of our institution are nominated to Board of Studies (BOS), Board of Examination (BOE) and their sub-committees, thereby substantially contributing to the curriculum development. The various academic committees, under the able direction of the Internal Quality Assurance Cell (IQAC), execute a plan of action for every academic year and the institution assures the effective execution of the same. The Principal is the ex-officio chairman of all the committees and faculty members are nominated as the members of the committees and one of the faculty members is nominated as convener for each committee. The academic calendar of the institution is framed on the basis of the calendar of events of the Karnataka State Law University to ensure a balance between the curricular and extracurricular activities. The academic calendar is followed by all the faculty members and coordinators of various committees. The time table committee is constituted to allot the subjects to the faculty members, preparation of time table and to ensure smooth and effective functioning of the classes throughout the academic year. The time tables are displayed on the notice board. The faculty members prepare lesson plans at the beginning of the semester which is scrupulously followed. The lesson plan includes the number of teaching hours, resources available, books prescribed by the affiliated university, teaching methods adopted by the faculty and supplementary learning.

The institution conducts seminars, workshops, special lectures and conferences by inviting resource persons from various disciplines to enhance the learning experience of the students. For further clarification on curriculum concepts, students are encouraged to interact with their teachers after class hours. The faculty members conduct remedial classes for slow learners to make them understand the concepts better. The institution offers certificate and add-on courses in addition to the University prescribed curriculum to enhance skill development. Moot Court exercises, internal assessments, and internships that are part of the curricula are successfully carried out and transparently evaluated through a structured evaluative process. For the effective delivery of the curriculum, the faculty members use different teaching methods like group discussion, quiz and case study. Study materials and question banks are provided by the teachers in their respective classes. The college encourages the faculty members to participate in *Orientation, Faculty Development Programme (FDP) and Refresher Courses* to enhance their knowledge on various subjects. Feedback on the curriculum is obtained from various stakeholders like Students, Teachers, Alumni, Law-firms/Judges/Sr. Counsels and employers at the end of the semester, it is analysed and necessary action is taken to ensure an effective curriculum delivery.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution adheres to the academic calendar prepared by the Karnataka State Law University, Hubballi. Accordingly, college prepare the academic calendar at college level. It helps for the systematic implementation of various activities and academic planning as well as Continuous Internal Evaluation (CIE).The academic calendar is properly displayed on the college website and also on notice boards so that it is easily accessible to all. It helps in the proper execution of teaching, examination, and assessment for various courses. The academic calendar outlines the clear and precise scheme of academic session and also propagates the vision and mission of the college. The academic calendar covers a variety of timelines, such as the start and end dates of the semester, time frame for conducting Internal Assessment Examinations, Study Holiday, Theory Examination, Vacation, Valuation, Internship, Result announcement & Reopening of the next Academic Year. Only few months are allotted for teaching and learning for each semester in the semester pattern. In this situation it helps teachers to cover syllabus within stipulated period and conduct legal aid activities, seminars, group discussion, cultural events, sports activities and participation in other competitions. Consequently, the curriculum, co-curriculum, and extracurricular activities are organized.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and other colleges and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: 2. Any 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 15

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 3

1.2.1.2 Total number of Programs offered by the institution for last five years

Response: 20

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on or value added courses /Certificate programs offered during the last five years

Response: 11

File Description	Document
List of Add on /Certificate programs (Data Template)	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the last five years

Response: 4.97

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
30	11	41	40	20

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 *Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability etc. into the Curriculum*

Response:

The College follows the curriculum prescribed by Karnataka State Law University, Hubballi and integrates cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Students are taught many aspects of the rights and obligations vested in them to be good citizens as part of the prescribed study of the Constitution, Environmental Law, Family Laws, and Professional Ethics.

Professional Ethics: Honesty, judgement, fellowship, integrity and professional conduct etc., are just a few aspects of the human values that will be taught in the clinical course titled professional ethics and professional accounting system.

Human Rights: Students are made aware of the rights of women, children, elders, tribal minorities and other Valulnerable section etc. through the study of human rights law. Students learn about national laws as well as international charters, conventions, and treaties that guarantee and safeguard human rights in this subject.

Environmental Law: Environmental law is a specific course prescribed in the curriculum that teaches students about the challenges and legal framework around sustainability and the environment.

Constitution Law: The constitutional law aims to educate students on the fundamental principles of democracy, equality, integrity, fraternity and liberty that are enshrined in the constitution. It also promotes awareness of issues pertaining to gender, the environment and sustainable development. The University has recommended a number of other courses in addition to Constitutional Law, including Women and Law, Personal Laws, Public International Laws, Labour Laws.

Institutional initiatives:

The Institution addresses cross-cutting issues by organising seminars, workshops, awareness campaigns, and rallies through its various committees and cells. The college is celebrates Constitution Day and Human Rights Day. The college engages in environmental issues by promoting rain water harvesting system & discouraging the use of plastic. The institution has established the Interanal Complaints Committee to handle gender sensitive matters. The college conducts Moot Court competitions on campus and promotes and encourages students to compete in

State and National Level Moot Court competitions to enhance their professional abilities.

File Description	Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 8.47

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	8

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)

Response: 36.11

1.3.3.1 Number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships/ field projects etc.,(for the latest completed Academic year)

Response: 221

File Description	Document
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	View Document
Institutional data in prescribed format (Data Template)	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1. Students
2. Teachers
3. Law-firms/Judges/Sr. Counsels and employers
4. Alumni

Response: A. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Five filled in forms of each category opted by the institution	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the institution may be classified as follows: (Opt one)

Response: A. Feedback collected, analysed and consolidated action taken on feedback for last five years available on website

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format (Data Template)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 81.67

2.1.1.1 Number of students admitted year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
215	178	189	177	221

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
240	240	240	240	240

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 97.83

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
95	113	125	129	125

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners

Response:

College periodically assesses the students' learning levels, identifies the learners' capacity and plans the various programmes thus balancing learners at different levels. The institution assesses the students' learning abilities and has developed a strong mentoring system for those who are slow learners. The mentoring process includes advanced learners as well.

The institution adopts a number of strategies to assess the learning levels of students:

- **The entry level/qualifying exam marks are the basic indicator for teachers to identify the learning levels of students.**
- **A main criterion for assessing the learning level of students is their performance in the internal tests.**
- **Through regular assignments, discussions, quizzes, interactions and presentations, the faculty regularly monitors the learning levels of students.**
- **Mentors are assigned to all the students. Mentors hold one-to-one interaction with their respective mentees for the better understanding of mentees' academic achievement, regular attendance, and active participation in extracurricular and co-curricular activities. They counsel the students on physical and mental health issues. The students and their learning obstacles are better understood through their interaction.**

Identifying the different learning levels of students, several teaching-learning strategies are adopted to meet the needs of the students. The teachers are using an integrated teaching approach in the classes. To make learning more interesting and relatable, contemporary ICT tools are used in conjunction with traditional teaching techniques.

Efforts for Advanced Learners

- **Advanced learners are given the chance to be the class representatives and student mentors to help their peers in the academic & other related activities.**
- **Every academic year, the college management identifies the merit & needy students, endowment scholarships are awarded to such students thus enabling them to pursue their academics.**
- **Advanced learners are identified by the faculty members and they are given extra and more assignments to lead peer teaching and tutoring the other students.**

- Seminars on various academic topics are conducted by the advanced learners in their respective classes.
- Advanced learners are encouraged to participate in seminars, debate competitions, essay writing, elocutions and workshops held by other organizations and colleges in order to advance their knowledge.

Efforts for Slow Learners

- At the outset, they are encouraged to improve their handwriting. Some of them will be made to write in the 'Copy Write' book.
- Remedial classes are offered to enhance their performance and improve their conceptual understanding.
- Additional course materials and question banks are made available to slow learners.
- Before the university exams, thorough revisions of the theory portions are done.
- In order to prepare for the exam, previous year question papers are discussed and the students are made to write the points and answers for the problem based questions with analysis in the question paper itself, which acts as a ready reckoner at the time of the exams.
- In order to keep slow learners engaged, faculty members and mentors regularly interact with them to provide input on soft skills development and to keep them abreast of the current affairs.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 36:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experiences

Response:

The college employs various learner-centric pedagogies to instill confidence and skills needed for effective practice as well as to foster an environment that is conducive to teaching and learning. Learning approaches that are experiential, participatory, and problem-solving are used. To make learning more student-oriented and acceptable, the teachers use a variety of pedagogies, such as student presentations, group discussions, debates, case studies, classroom seminars, etc. Students are encouraged to participate in class by asking questions and expressing doubts about the topics being covered as well as any pertinent legal issues. The usage of multimedia tools and classroom discussions by the course teachers is encouraged to make the learning process more engaging and fascinating for the students. The college fully supports students' initiative for interdisciplinary and practical learning, ranging from cultural programs to parliamentary debates, moot court competitions to literary festivals, in addition to making student involvement an essential part of the academic programs.

The institution encourages faculty members to take part in faculty development programs like refresher and orientation programs, as well as providing them with access to facilities and resources so they can develop their skills and make a useful contribution. Online journals and a library with internet access are made available to students in the college to ensure their continuous learning process. The faculty members and students have easy access to ICT resources as well as other resources. Regular NSS events are held at the college and as a part of these events, the students take part in several community service and social welfare activities. For the purpose of giving the students practical experience, facilities are provided by the college to visit the Civil Courts, High Court and various other statutory bodies/authorities. Students receive hands-on learning opportunities and are encouraged to engage in legal problem-solving activities through the college's legal aid camps, which are conducted on campus and in the neighbourhood localities and villages. The institution organises various seminars, workshops and symposiums where papers on current legal issues and themes are delivered by students to enhance their learning experience and students are also encouraged to attend and volunteer at various events. All faculty members use both traditional teaching methods and digital ones. These two approaches make it easier for the faculties to analyse, clarify, and revise the course content for better understanding of the subject by the students.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**Response:**

Information and communication technology (ICT) is given highest priority as a teaching aid in the institution in order to improve student engagement and knowledge retention. ICT tools are

extensively used by faculty members for teaching purpose. ICT is extensively used to support, enhance, and optimise the delivery of information. PPTs are used by teachers to present lessons effectively on a projector. Short video clips on legal topics, personality development, and audio recordings are also shared in the relevant classes Whats App groups. Important Court Judgments are also shared on the student's groups. Students were also given expert You Tube links, which helped them to understand the subject properly. Faculty members have adequate knowledge of computers, which enable them to deploy innovative teaching approaches in the classroom. For making power point presentations, projectors are placed in the classroom. Students are encouraged to use computers, projectors for in-class presentations. Students are encouraged to participate in all the activities conducted on a virtual platform including webinars, presentations, online discussion session, debates, online quizzes and essay writing.

Due to Covid-19, all faculty members have been using ICT tools since the academic year 2019–20. All classes were conducted online through Moodle App and video lectures through Google meet due to the intense lockdown in the city. The Zoom platform and whatsapp were used by the faculty members to deliver the students e-contents. The recorded lectures were uploaded on exclusive You Tube Channel of our institution. Assignments, class-tests, project reports and presentations were submitted by students in electronic forms either through e-mails, google classrooms or similar platforms. After the Covid-19 pandemic, all teachers and students are using ICT tools in the college. Webinars, e-lecture series, e-quizzes and workshops were conducted during the pandemic by the college. Commonly used ICT tools by the faculty members are projector, desktops, laptops, interactive white board, microphones, CDs, printer, tablets, pen drive and scanners.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year)

Response: 44:1

2.3.3.1 Number of faculty mentors assigned to students for academic and other related issues:

Response: 14

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Circulars pertaining to assigning the mentors to mentees	View Document

2.3.4 Percentage of Students identified as mentors for mentoring other students for academic and other

related issues (Data to be provided only for the latest completed academic year)

Response: 4.08

2.3.4.1 Number of Student mentors/teaching assistant identified for student to student mentoring (Latest completed academic year)

Response: 25

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any additional Information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 77.27

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / LL.D during the last five years (consider only highest degree for count)

Response: 13.89

2.4.2.1 Number of full time teachers with Ph.D./LL.D year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	3	3	1	1

File Description	Document
List of full time teachers with Ph.D./LL.D. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)

Response: 12.35

2.4.3.1 Total experience of full-time teachers

Response: 210

File Description	Document
Teaching experience as certified by the head of the institution	View Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document

2.4.4 Measures taken by the institution for faculty retention

Response:

The College has created a good atmosphere for both the overall development and for retaining the faculty. The following are some of the policy measures undertaken to encourage faculty members for a long term career in the institution.

- **The college provides more importance to the educational qualification of the teachers and maintains the standard mandated by the UGC, KSLU and BCI.**
- **Clean and hygienic environment by way of separate private chambers, separate washrooms for male and female are provided to the faculty members.**
- **Faculty members are provided with financial support to attend conferences/workshops and for Research paper presentation.**
- **Internet and strong free Wi-Fi facilities are available in campus for the staff.**
- **As per the existing policy of the government and management, the teachers are paid annual increments.**
- **The institution supports the teachers to pursue higher education, research studies, and other activities, in order to enhance their academic qualifications.**
- **The teaching faculties who are qualified as per UGC/KSLU/BCI norms are paid with UGC pay scale.**
- **Provident Fund, Gratuity and Family Benefit Fund benefits are extended as per government**

norms.

- According to management standards, the teachers are promoted to next higher grades from time to time.
- The college has installed CCTV cameras for the close monitoring of anti-social activities in the campus and employed one additional security personal for the benefit of the students and staff.
- In order to provide medical insurance to its employees, the institution has adopted a standard system.
- Every month, the employee gets the salary on time through bank accounts only.
- The institution follows the state government norms for leave policy in entitling earned leave/casual leave/maternity leave/paternity leave/medical leave to its employees.
- Encouragement to teachers for delivering a guest lecture or to be a resource person at different institutions.

File Description	Document
Any Additional Information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation introduced in the internal evaluation

Response:

The institution follows Karnataka State Law University regulations for the internal evaluation of courses. The institution ensures that both the faculty and the students are aware of the internal assessment mechanism. During the college orientation program, students are also given information about the guidelines for internal assessment system. The institution has formed an Internal Examination Committee. The major focus of the committee is to ensure the quality of the internal assessment and the fair award of marks. The committee is constituted with the faculty members and office superintendent to conduct the internal assessment in a systematic way.

The timetable of internal assessment test is displayed on the notice board and Whats App class groups well in advance. Institution has a transparent and continuous internal assessment system. In each paper, 20% marks are given through internal assessment and for the remaining 80% marks, the Karnataka State Law University will conduct the end semester examination. The internal assessment is conducted as per the directions of The Karnataka State Law University. In order to take the final exam of the semester, a student must attend at least 70% of the classes. 10% of the marks are awarded based on the student's performance in the internal assessment test given by the concerned teacher. The test's schedule and date are well in advance communicated to the students and the students are shown evaluated answer scripts for any improvement in the answer scripts. On the basis of assignments and presentations, 10% of the mark is awarded. Students are given assignments to complete in the given timeframe. Teachers evaluate it and inform them of its

justification. Students are instructed to resubmit their assignment if teachers find any errors or if they are not according to the requirements.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The college has a structured procedure for the redressal of students grievances. The institution follows Karnataka State Law University regulations for the internal evaluation of courses. The institution has formed an Internal Examination Committee. The major focus of the committee is to ensure the quality of the internal assessment and the fair award of marks. The committee is constituted with the faculty members and office superintendent to conduct the internal assessment in a systematic way. This committee's primary responsibility is to conduct internal and university exams at the college level and to provide rules and directions to the teachers so they can prepare question papers for internal exams. The Committee responds to student grievances about the filling out of exam forms, payment of exam fees, non-issuance of exam admit cards, errors in the admit cards, non-issuance of marks cards, errors in marks cards, submission of revaluation forms, and requests for photocopies of students' answer scripts.

This Grievance Committee was established to address the issues made by students regarding college and university examinations. The responsibility of the students' grievance redressal committee is to urge the students to voice their complaints and issues honestly and without fear of retaliation. So far as the internal examination is concerned, it is transparent, time bound and efficient. There are very negligible grievances because of its transparent mechanism. In case any student has grievance in respect of internal examination, they can approach the concerned faculty member or grievance redressal committee. Thereafter, the concerned issues are resolved by the concerned faculty members or grievance redressal committee.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The college offers a 3 Year LL.B, 5 Year B.A. LL.B. and 5 Year B.Com LL.B. Programmes. The College is affiliated to the Karnataka State Law University, Hubballi. The college has formulated Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) for 3 Year LL.B, 5 Year B.A. LL.B. and 5 Year B.Com LL.B. Programmes. The faculty members and the students are aware of the stated programme outcomes and course outcomes of the programme offered by the college. Programme outcomes, programme specific outcomes and course outcomes for all programmes offered by the college are posted on the college website. The Admission Committee of the college informs the students and their parents or guardians about the programme outcomes, programme specific outcomes and course outcomes during the admission of the students for the respective course. During the orientation programme, students are given a detailed explanation about importance of the course. Students are given orientation by the faculty about the particular approach that is appropriate for their specific courses.

Programme Outcomes:

- Provides a strong background in the main areas of law.
- Provides the exposure to students about the knowledge and foundation needed for a professional practice.
- Get a thorough knowledge and understanding of the principles, concepts, values, substantive rules and development of the core areas of law focusing on current Indian legal system.
- Provides the students with an exposure to a wide range of professional opportunities.

Programme Specific Outcomes:

- Acquiring advanced knowledge in the specific chosen area of specialization.
- Interpreting and analysing social and legal issues, as well as working to address them by implementing current rules and regulations.
- Students learn to gather empirical data and analyse it by applying law through the inclusion of practical components in the teaching and learning process, which strengthens their area of study.
- Improves the skills of the students to analyse, speak, and write about the subject.

Course Outcomes:

- Students will be able to develop effective research techniques.
- Enhance the ability of professional communication skills.

- **Students will be able to define and apply fundamental legal principles, ideas, and procedures.**
- **Students will be able to compile and prepare fundamental legal and other documents that are required in one's profession.**

File Description	Document
Upload any additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The syllabi of 3 Year LL.B, 5 Year B.A. LL.B. and 5 Year B.Com LL.B. Programmes are framed by the Karnataka State Law University, Hubballi. The guidelines of Bar Council of India for Legal Education are followed while preparing the syllabus. The college has prepared Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) 3 Year LL.B, 5 Year B.A. LL.B. and 5 Year B.Com LL.B. Programmes. The programme outcome and course outcome are informed to students of respective programmes by the college faculty members at the beginning of academic year. During the orientation programme, students are given a detailed explanation about importance of the courses. Students are given orientation by the faculty about the particular approach that is appropriate for their specific courses. The programme outcome and course outcome are informed to students of respective programmes by the college faculty members at the beginning of academic session. The attainment of programme outcome and course outcome are evaluated by the college Principal through the faculty members and through the feedback from the students.

Students are free to communicate with the Principal and the concerned teachers if they are unsatisfied with the lectures. If required, faculty members are instructed to conduct remedial classes. The best approach to assess the efficacy of programme and the course outcomes is through exam results. In addition to this, students are constantly motivated to enhance the legal ability and research through writing research articles and are encouraged to reach the programme outcome successfully.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 44.21

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
62	81	36	45	32

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
142	127	131	95	84

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Total Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 42

3.1.2.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	26	3	2	4

File Description

Document

List of workshops/seminars during last 5 years (Data Template)

[View Document](#)

Any additional information

[View Document](#)

3.1.3 Funded Seminars/ Conferences /workshops

Response: 5.6

3.1.3.1 Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the last five years(Amount in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
2.47165	0.42143	0.27473	0.27174	2.16411

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Additional Information	View Document

3.2 Research Publications and Awards

3.2.1 Percentage of teachers recognized as research guides

Response: 0

3.3.1.1 Number of teachers recognized as research guides

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.76

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
2	3	3	3	2

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.2.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college has carried out a number of extension and outreach activities, including cleaning campaigns, blood donation drives and visits to non-governmental organizations, legal awareness programs. The extracurricular activities help students in developing a thorough understanding of social issues and practical approaches to them. The college has an active N.S.S. unit that is committed to serving society and a legal aid unit with a priority for helping the poor and needy. The interaction between the institution and the community is only possible with the help of the extension activities. Extension activities are integral part to complete legal education. The participation of the students in these activities provides the first opportunity to closely examine daily life at the local level. The college has been actively involved in organizing various events and activities to promote the community network. The college has organized various campaigns to promote the importance of community welfare and to encourage the students to participate in it.

The NSS volunteers have also been involved in organizing various awareness campaigns and contributed to the community by working in cleaning a college campus etc. These activities have enabled the students to gain knowledge and understanding of the social issues and to develop a sense of responsibility towards the society. The college has organised various awareness programs to educate the students about the importance of donating blood and to motivate them to participate in the blood donation camps. The institution also encourages the students and volunteers in the camps and to spread awareness about the importance of donating blood. The vaccination drive was conducted during the Covid-19 pandemic, wherein the students, staff and neighbourhood have benefited. The students have also educated the people about the importance of vaccination, wearing masks and maintaining social distancing. Extension activities help students to develop their problem-solving skills, critical thinking, and creativity. It helps them to develop their communication skills and to learn how to work in a team. It also helps them to develop their leadership skills and to learn how to take initiative and responsibility. Overall, extension activities are beneficial for students as

they help them to develop their skills and knowledge, and to become more responsible and active citizens.

File Description	Document
Upload any additional information	View Document

3.4.2 Total Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the last five years

Response: 40

3.4.2.1 Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by institution/teachers/research scholars/students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	6	4	7	6

File Description	Document
List of innovation and award details (Data Template)	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 20

3.4.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	1	4	5	3

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years (Data Template)	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 74.23

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
808	60	369	605	294

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document

3.4 Collaboration

3.5.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 10

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	1	0	5

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Total Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the last five years

Response: 15

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	3	3	3	3

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Vivekananda College of Law is located in Gayathrinagar, Bengaluru and is spread over nearly 12000 square feet, the college is housed in peaceful and natural environment, which is conducive for learning. The college has easy access through metro rail and BMTC. The college has adequate natural lighting, ventilation and greenery. The management provides ample budgetary resources to develop infrastructure facilities and maintenance. The institution also has well-furnished Staff Rooms, Lecture halls, Principal's Chamber, Administration Block, Library and Sports Room . In addition to the above, the institution has various Committees like Anti-Ragging Cell, OBC Committee, SC/ST Committee, NSS Unit and Common Rooms for Boys and Girls and so on The institution has well equipped classrooms with various facilities which enhance the teaching and learning experience. The institution also has a Moot Court Hall, which is equipped with witness boxes that gives real court experience for aspiring law students. The entire campus is under CCTV surveillance. For overall development of the students the institution gives equal importance to Sports and Cultural activities. The Sports activities are conducted throughout the year, which culminates in the Annual Sports Meet. Many indoor and outdoor games are supervised and organised by the Physical Education Director. The College also encourages the practice of yoga and maintenance of physical and mental wellbeing of both the faculty members and students. The students are encouraged to participate in various Sports and Cultural Competitions. The College has a spacious Auditorium.

Just as the court of law is the temple of Justice, the law library is the temple of knowledge, and as such, library service plays a pivotal role in legal education. The Library functions under the supervision of the Librarian. The Library Advisory Committee has been constituted to oversee the maintenance of the Library in terms of replenishing the resources from time to time. The institution has a rich collection of around 16570 Books, National and International Journals, Legal and General Magazines, Manupatra Legal data base and N-list E-resources. The Library is partially automated and provides OPAC. The library has an open access system to facilitate its readers to have easy access to the resources in the library. The institution has established system and procedure for the regular maintenance of the facilities through the active efforts of College Administration. The College has upgraded the bandwidth of the internet connection with 50 mbps.

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

Response:

For the overall development of the students, institution gives equal importance to sports and cultural activities. The college regularly organizes interclass competitions in both cultural as well as sports activities. The college provides platform for the students to showcase their innate talents and hone the same if there need be. The college conducts various cultural activities such as quiz, dance, debate, rangoli, pick and speak, mimicry, skit, essay writing, drawing, painting, cartooning and music competitions. Selection rounds for selecting the students to represent our institution at other institutions and also at the university level will be conducted periodically. Our students have brought laurels to our institution. For organizing the cultural and other activities, the college has a spacious auditorium with the necessary facilities. The cultural and sports activities are conducted without disturbing the day-to-day teaching and learning activities. Such activities can play a crucial role in the overall development skills like, teamwork, communication and leadership, promotes physical fitness and mental well-being, thereby enhancing the quality of learning. The cultural activities depict our traditions, customs and values that are ingrained in the society.

The sports committee manned by a qualified fulltime Physical Education Director, as Convener supervises and organises both indoor and outdoor games. Indoor games namely chess, carrom, shuttle badminton, Tennicoit and Table Tennis. The main outdoor games such as Cricket, Kabaddi, Throw ball, Vollyball, Shot put, Javelin throw, Discus throw, Long jump, High Jump and different categories of running race. The sports activities which are conducted throughout the year culminates in the Annual Sports Meet. The prize winners in both cultural and sports activities are awarded with the certificate and a trophy in the Annual Day ceremony. A Student who bags maximum number of prizes in sports activity shall be conferred with Championship Award. The college also encourages practice of yoga and meditation for the maintenance of physical and mental wellbeing of both the faculty members and students. Every year the college celebrates 'International Yoga Day' with pride.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 40

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 6

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 11.8

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3	3	4	3	4

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

According to Radhakrishna Commission, 'Library is the soul of an Institution'.

The Library plays a vital role in any academic institution, particularly in law colleges. The Library functions under a qualified fulltime Librarian. A Library Committee has been constituted to oversee the maintenance of the Library in terms of replenishing the resources from time to time. VCL library is one of the good Law Library in Bangalore city It has required facilities like internet, CCTV surveillance and E-Resources which provides a good reading atmosphere to the staff members and students. It includes text books, reference books, biographies, autobiographies of eminent persons, works of literature by renowned writers, Journals and Reports. The Library consists of 16,570 books which cover more than 3000 in various fields of study ranging from Law to Social Science and Literature. VCL Library subscribed to 20 National and International Journals, Manupatra Legal Database and N-List (National Library and Information Services Infrastructures for Scholarly

Content) e-resources. The reference section of the library stocks complete volume sets of the most prestigious authors, publisher and Jurists. Library is partially automated is using KOHA integrated library management system software of 21.05 version in the year 2021-2022 which is a open source software for the Library and provides OPAC (Online Public Access Catalogue).. The Library having spacious reading hall can accommodate around 60users. The Library provides services such as Reference service, Referral service, Circulation service and Reprographic services. The Library subscribes to News Dailies, Periodicals and Magazines and maintain separate section for Newspaper and magazine reading. The Library is open to students and faculty members in all college working days between 9AM and 5PM. Library is kept open beyond its regular timing based on the requirements of the Staff and Students.

ICT Facilities available in the Library

1. INTERNET- BSNL (NME) AND ACT LEASED LINE
2. MANUPATRA ONLINE LEGAL DATABASE
3. INFLIBNET –NLIST
4. KOHA OPEN SOURCE LIBRARY SOFTWARE VERSION 21.05 – LIBRARY AUTOMATION
5. MODI XEROX INDIA – WORKCENTER 5020 (Xerox-Printer- Scanner)

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals and legal databases during the last five years (INR in Lakhs)

Response: 2.9

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3.71163	1.27482	4.15441	3.10386	2.24483

File Description	Document
• Details of annual expenditure for purchase of books and journals during the last five years (Data Template)	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 34.34

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 216

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

We believe that well-designed and properly equipped learning environment is essential for effective teaching and learning. The infrastructure with adequate space and facilities of the institution can have a significant impact on students' academic performance, motivation, and overall well-being. Adequate space, appropriate lighting, comfortable seating, and good ventilation are some of the basic requirements of a conducive learning environment. The availability of necessary equipment

and materials such as computers, books, and multimedia resources are also crucial for facilitating effective teaching and learning.

Providing high-speed internet connection to students and staff is an important step towards creating a conducive and engaging learning environment. It is an essential component of creating a modern and effective learning environment that can improve student engagement, attendance, and academic performance. With the internet, students can access a wealth of information, connect with peers and experts in their fields, and engage in collaborative learning activities. Moreover, the availability of high-speed internet connection can also help improve attendance and students' interest in learning. When students have access to the internet, they can participate in online classes, attend webinars and workshops, and complete their assignments and research tasks more efficiently. With updated IT facilities, students can benefit from a more efficient and effective learning experience, while faculty members can utilize modern tools and resources to enhance their teaching methods and research activities.

- The college has upgraded the bandwidth of the internet connection to 50 mbps.
- Regular maintenance is carried out on computers, printers, and scanners.
- The college has suitable surveillance systems. Classrooms, Staff rooms, Library and Moot Court Hall are equipped with CCTV cameras.
- The institution has updated its IT facilities by adding more computers, scanners, printers, LCD projectors, Xerox machines and institution website.
- The usage of ICT tools and e-resources improves the teaching and learning process.
- During the Covid-19 Pandemic regular classes were conducted by the faculty members on subscribed Zoom Platform.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer/laptop ratio (Data for the latest completed academic year)

Response: 20:1

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format (Data Template)	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 88.11

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
27	15	35	36	24

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has an established system and procedure for the regular maintenance of the facilities through the active efforts of college administration. The college has an extensive infrastructure for effective teaching and the required facility for the maintenance of the same. The entire Campus is secured with CCTV. The presence of CCTV surveillance is an effective measure to ensure the safety and security of students, faculty members and staff. The Principal and faculty members are involved in the planning process for classrooms, infrastructure development, and other equipment requirements. It can also help to ensure that the resources of the institution are used efficiently and effectively. All the classrooms are constructed in accordance with the norms set by the Bar Council of India with proper ventilation. All the facilities are maintained regularly and kept in good condition to ensure safety and comfort. Fans and tube lights provide sufficient lighting and ventilation. Adequate lighting and ventilation is conducive for good health, proper concentration, productivity and well being of both students and teachers.

- **Blackboards, whiteboards, lighting, fans and classroom furniture are all checked for adequacy at the beginning of each academic session.**
- **The library requirement is managed by the Library Committee of the college and latest reading materials are added on the recommendation of the teachers and students.**
- **The regular maintenance of all physical facilities, such as Lifts, Water tanks, washrooms and drinking water facilities is carried out.**
- **The maintenance of computers and CCTV camera are carried out by the administration on a regular basis for their proper functioning.**
- **The supporting staff of the institution ensures the cleanliness of the campus and classrooms, which creates a pleasant and conducive environment for teaching and learning. It also helps to promote good health and hygiene among students, teachers, and other members of the college.**
- **The library's E-resources are regularly updated.**
- **The website of the institution is regularly updated, which provides accurate and timely information on the Vision, Mission and policies of the institution, Programmes offered, Courses taught, details of faculty members, Calendar of events, upcoming events, and other relevant information.**
- **As and when there is change in the syllabi, the faculty members bring the same to the knowledge of the Library Committee. In pursuance of the same, the Library Committee ensures the availability of the required books and resources.**

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 26

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
223	136	146	141	103

File Description	Document
Upload any additional information	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. *Soft skills*
2. *Language, communication and advocacy skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *Awareness about use of technology in legal process*

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document

5.1.3 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 41.37

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
352	0	342	130	352

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format (Data Template)	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 39.05

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
62	81	36	45	32

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Percentage of Students enrolled with State Bar council

Response: 25.33

5.2.2.1 Number of Students enrolled with State Bar council (data for last completed academic year)

Response: 38

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any Additional Information	View Document

5.2.3 Average percentage of students progressing to higher education during the last five years

Response: 1.09

5.2.3.1 Number of outgoing students progressing to higher education

2021-22	2020-21	2019-20	2018-19	2017-18
6	2	0	0	0

File Description	Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.4 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)

Response: 98.51

5.2.4.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
45	57	24	28	28

5.2.4.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
45	57	25	28	29

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trial advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition

Response: 82

5.3.1.1 Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
18	0	35	17	12

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the last five year (Data Template)	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Students' representation and engagement in various administrative, co-curricular, and extracurricular activities are important aspects of a student's educational experience. These activities provide opportunities for students to develop leadership skills, socialize with their peers and gain knowledge about the curricular and extracurricular activities. To promote students' representation and engagement in these activities, the institution provides an array of opportunities for students participation. The following activities show the representation of the student's active participation, and engagement in various administrative, co-curricular, and extracurricular activities:

- **Internal Quality Assurance Cell (IQAC)**
- **Anti-Ragging Committee**
- **Students' Grievance Redressal Committee**
- **Moot Court Society**
- **Sports Committee**
- **Cultural Committee**
- **NSS Unit**

The Committees hold regular meetings and chalk out the plan of action under their domain. The college encourages student participation in the Internal Quality Assurance Cell (IQAC), involving them in the main decision-making body. This cell plays a lead role in organizing various academic

activities such as conferences, seminars, workshops, webinars etc.,. The Students Grievance Redressal Committee instantaneously responds to the grievances of students and provides due remedies. The Moot Court Society plans its activities and identifies the students for representing the institution in various Moot Court Competitions at the State & National Levels. Students representative in Sports and Cultural Committees are given a major role in planning sports and cultural events, which helps them to develop leadership skills. The students who actively participate in a variety of activities will develop the skills of able leadership. As they begin practicing in the future, this will be helpful. The initiatives made by these members will enable the institution in performing its function smoothly and providing better support for students at their level.

The NSS unit of the institution motivates the students by engaging them in a variety of events throughout the year that promote sports, environmental protection, and social activities like clean-up drives, blood donation camps and go-green initiatives. The institution provides many opportunities for personality development, knowledge upgrading, communication skill development and contribution to society through many of its events planned by the NSS cell and cultural committee.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during last five years

Response: 16

5.3.3.1 Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
26	0	0	27	27

File Description	Document
Upload any additional information	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 *There is a registered Alumni Association that contributes significantly to the development of the institution through financial, teaching, mentoring and/or other support services*

Response:

Alumni association plays an important role in maintaining a strong relationship between the college and its alumni. Alumni association provides a platform for alumni to stay connected with the college and fosters interaction between the alumni, institution, students and the industry. The alumni association is an extension of the goodwill of the institution and strengthens the bonds between alumni, faculty, and students and creates a vibrant and supportive community that benefits everyone involved. The Alumni Association plays a pivotal role in bringing fresh admissions to the college every academic year. Some of the members of the Alumni extend their benevolent hands in lending financial help to the needy students. They have also been instrumental in successfully organizing the webinar series during the COVID-19 pandemic which benefited the student community. Alumni association also provides opportunities for current students to interact with successful alumni who act as mentors and provide guidance in their career paths. This connection helps students to gain a better understanding of the requirements of the profession and improves their chances of finding employment after graduation.

The institution involves the members of the alumni association to organise various curricular and co-curricular activities. The Institution is honoured & proud to receive the services of its alumni who have been elevated as the Honorable Judges of High Courts & Subordinate Courts, Senior Counsels, Eminent Advocates, Members of Parliament, and Academicians. The rich alumni motivates and inspires our students to excel in their chosen profession.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

About the College

Vivekananda College of Law, an Institute of Janatha Education Society, Bengaluru, recognized by the Bar Council of India, New Delhi and now affiliated to Karnataka State Law University, Hubballi was started under the Bangalore University then in the year 1983-84 with 3 year LL. B. programme. When the Bangalore University introduced 5 year B.A. LL. B. programme in the year 1986-87, our institution introduced the 5 year B.A. LL. B. programme in the same year. 5 Year B. Com LL. B. programme was introduced in our institution in the academic year 2018-19. It is a matter of great pride to state that, this is the 40th year of imparting legal education.

Location:

The college is located in the heart of the city, easily accessible both by BMTC buses and metro rail. From North Bengaluru, access is available through the railway by alighting at Malleshwaram Railway Station.

Recognizing the Noble endeavor of furthering the cause of education, 4 Philanthropists' families have magnanimously donated corpus fund, the proceeds of which is being utilized for conducting 4 endowment lectures annually. Further, the Hulkul Muniswamappa family has constituted two awards to be conferred every year upon an Outstanding Student and the Best Girl Student.

The students have brought glory to our institution by procuring several ranks in the examination conducted by the University. Our Alumni are spread across the globe and are occupying prominent positions as Judges, Advocates on Record at the Supreme Court, Civil Servants, leading advocates, Entrepreneurs and CEOs of reputed companies and have supported our students in internship and placements. They extended support in conducting the 1st series of Webinar comprising of 25 lectures during the lockdown period of COVID – 19 pandemic.

Vision:

To attain perfection through education.

Mission:

1. To create an environment for imbibing strong ethical & human values.
2. Promote skills of advocacy & tact methods of amicable settlement of disputes.
3. Inculcate social consciousness to fight social evils in the society.

4. To mentor students to withstand the vagaries of life.
5. To work towards the attainment of Constitutional goals.
6. To ignite young minds towards research and come out with innovative ideas.
7. To make the world a better place.

The Vision and Mission statement of the college reflects the nature of governance and participation of the faculty members in the decision-making bodies of the institution. The Internal Quality Assurance Cell (IQAC) of the institution helps to conduct various activities and assists in planning the schedule of each activity. The institution continuously provides opportunities to students to participate not only in curricular activities, co-curricular activities and also other extra-curricular activities. The institution embarks upon imparting quality education through blending the traditional modes of teaching with modern teaching tools such as ICT tools and other online subscribed platforms. On the basis of the Academic Calendar of events notified by the Karnataka State Law University, Hubballi, the college schedules varied activities & implements the same.

For the purpose of managing the activities at the college, various committees have been formed.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Participative management is the key to the success of the institution. Decentralization and participative management are two concepts that can have significant impact on governance of the institution. Decentralization refers to the distribution of decision-making authority from a central authority to peripheral levels in the institution. The college promotes participative management through various committees constituted for academic and non-academic activities. At the beginning of every Academic Year various committees are constituted under the stewardship of the Principal, such as -

- Internal Quality Assurance Cell (IQAC)
- Admission Committee
- Internal Examination Committee
- Students Grievance Redressal Cell
- Sport & Cultural Committee
- Anti-Ragging Committee
- Internal Complaint Committee (ICC)
- Library Advisory Committee

- SC/ST Grievance Redressal Committee
- Time Table Committee
- NSS Committee

All the teaching and non-teaching staff are members of at least one of the committees. The student representatives shall interact with other students and voice their opinions in the meetings of the committees. The Principal periodically checks the work diaries and registers in which the academic and administrative activities are recorded. Administration and Accounts are the two divisions of the administrative wing. Admissions and university related communications are handled by the administration section. The accounts division is in charge of handling financial matters like salaries, gratuity, Employees Provident Fund, ESI, maintaining the college's different bank accounts, different books of account, tax related matters, bills, stock books, and financial audits, etc. IQAC committee, the apex committee formulates policies and oversees their implementation at the college level. The meetings of Internal Quality Assurance Cell (IQAC) are held periodically under the chairmanship of the Principal. IQAC coordinator, a teaching faculty supervises the quality enhancement and its sustenance. The members of different committees plan and carry out tasks related to their respective committees. Students' centric activities like, Moot Court, Model Parliament, Debates, Seminars, Sports, Cultural and other competitive activities are conducted in the college to develop a culture of voluntary participation and competitive spirit.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

An institutional strategic and perspective plan is a comprehensive document that outlines institutional goals, objectives, strategies, and action plans for a specific period of time. The plan serves as a roadmap for the institution's growth and development, providing guidance on how to achieve its vision and mission. At the beginning of the academic session, the staff meeting will be convened to discuss and plan for the upcoming semester and academic year. The college sets its future plans in keeping with its vision and mission. The college makes sure to consider all aspects of development while deciding on its future initiatives, including teaching and learning, human resource management, research and development, planning and development of infrastructure, etc. The faculty members meet regularly to discuss the goals set for various areas of teaching-learning, the preparation of various academic and non-academic programs, and the results of these endeavours. The College has a strong Mentorship system, with teachers as the Mentors. All the students are brought within this system. The Mentors regularly interact with their respective Mentees to know about the Academic performance, attendance and difficulties faced by them, if any. The college also has Student Mentorship System, where students with outstanding performance are

nominated as Student Mentors. These student mentors guide the other students in various activities such as assignment writing, presentation, participation in Moot Courts, Model Parliaments, Debate Competitions and other such activities. Student Mentor System fares better since students are more comfortable to approach student mentors.

As a co-curricular activity the institution in association with State Legal Services Authorities, District Legal Services Authorities and Taluk Legal Services Committee organises Legal awareness programmes at adopted villages earmarked by the Legal Services Authorities and Department of Youth Empowerment and Sports, Government of Karnataka. As per the Government norms the NSS unit of our college and Para-Legal Volunteers consisting of mainly final year students visit the adopted villages, conduct survey, identify the problems faced by the residents of these villages in availing the government schemes, such as widow pension, pension for aged, issuance of Adhar Card, ration card and Labour card, health card etc, and bring the same to the notice of concerned departments such as Revenue, Panchayaths, labour, health etc,. These Legal Aid and Awareness Programmes are customized to cater to the needs of the unorganised sectors like the garment workers, the labour class, domestic workers, farmers and other vulnerable sections of the society. It gives immense satisfaction to the institution, when we fulfill our constitutional obligation and social responsibility towards the society. When the students visit the villages subsequently as a follow up, they are well received by the residents and they express their gratitude to the institution for getting legal assistance from the students in receiving their entitlements from the concerned departments.

File Description	Document
Upload any additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The institution has a well-structured organizational system to promote effective administration, participative management and efficient execution of policies. The institution's organisational structure consists of Managing Committee, Governing Council, the Principal, teaching staff and non-teaching staff.

- The Governing Council consists of the Chairman, Office bearers of the Janatha Education Society, members nominated by the Managing Committee, University Nominee, Senior Faculty and Principal is the convener.
- The Governing Council is in charge of managing all aspects of the institution's administration, including academic development, infrastructure, financial stability, and quality assurance of the college. The Governing Council meets periodically to take policy decisions and to approve the appropriate proposals submitted by the institution.
- The overall functioning of the institution is supervised and managed by the Principal. Under the leadership of the Principal various committees are formed for planning, designing,

implementing and documenting the academic, co-curricular and extra-curricular activities in the college.

- The Internal Quality Assurance Cell (IQAC) is composed of the Chairperson, Coordinator, student representative, alumni representative, faculty members and administrative staff. IQAC is the apex committee for the formulation of policies and their implementation at the college level. The meetings of IQAC are held periodically under the chairmanship of the Principal. In the teaching-learning processes, IQAC is responsible for assessing and assuring the quality. By carrying out various activities and programs, the committee also initiates, plans and supervises tasks required to improve educational standards.
- The institution receives financial assistance partially from Government of Karnataka. The college runs 3 programs viz., 3 Year LL.B, 5 Year B.A. LL,B. and 5 Year B. com LL, B. 3 Year LL, B. and 5 Year B.A. LL, B. receive financial grants from the Government of Karnataka. 5 Year B. Com, LL, B. is financed by the Management. The college adheres to the service policies, financial procedures, reservation policy and infrastructure as per the norms stipulated by the Government of Karnataka.

File Description	Document
Upload any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution cares for the wellbeing of its teaching and non-teaching staff. Welfare measures for

employees is an important step towards creating a positive work environment. The college has created a conducive environment for overall development of the staff. The following are some of the welfare measures undertaken by the institution:

- **Employees' Provident Fund scheme**
- **Gratuity**
- **ESI facility for eligible Staff**
- **Earned leave encashment**
- **Promotion and Increments**
- **Maternity leave – 6 Months**
- **Paternity leave – 15 Days**
- **Medical insurance for staff and their family**
- **Leave facilities are provided for faculties pursuing their Ph.D.**
- **Festival Advance**
- **Fee Concession for children of employees to study in the same institution**
- **Internet and free Wi-Fi facilities are available in the campus**
- **On Official Duty (OOD) is granted to Faculty members to attend Seminars, Workshops and Conferences**
- **Reimbursement of registration fee for having attended Faculty Development Programs (FDPs), Seminars, Workshops and Conferences**

Encourage teachers for delivering guest lectures or to be a Resource Person at different institutions.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the last five years

Response: 25

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1	3

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of the teachers provided with financial support to attend conferences, workshops etc., during the last five years (Data Template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 1.2**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	3	1	1

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 90.42**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	18	18	12	16

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance appraisal is a major component in maintaining and improving the educational quality of the institution. The institution has adopted a performance appraisal system to assess the effectiveness of both teaching and non-teaching staff. The college has established a procedure to collect the Self-Appraisal reports at the end of the academic year in order to evaluate performance of the teaching and non-teaching staff.

Teaching staff are evaluated by the IQAC to analyse teachers effectiveness based on communication skills, overall knowledge of the subject, covering syllabus in time, providing study materials and punctuality through students feedback. The outcome of the feedback is communicated to the respective teachers with appreciation and suggestions by the head of the Institution. All non-teaching staff must complete their work and report it to the office Superintendent, who shall in turn report to the Principal for necessary action. The parameters for the evaluation of non –teaching staff are based on the administrative support lent by them, adherence to the Code of Conduct, regularity and punctuality, maintenance of records and files, etc. The recommendation for yearly increment, promotion and continuation of service are based on the performance appraisal report. Those who fall below the standards are encouraged to improve their skills through training programmes.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college has well-defined mechanisms to monitor the effective and efficient use of financial

resources for enhancing infrastructure and academic activities. The institution has established an internal audit team to perform regular reviews and reporting on the effectiveness of internal controls, and verification of statutory compliances. This method is used to evaluate how well an organization performs or how well a process is carried out in comparison to various standards, policies and regulations.

The Management conducts an internal audit once a year. The management assigns a member of their staff from the accounts department to carry out the internal audit. The external audit is carried out and the annual financial statements are certified by Harish S G, Harish Vasanth & Associates, Chartered Accountants. The accountant of the college stays in touch with the audit firm regarding payments and receipts. There haven't been any discrepancies or objections till now. The internal and external audit is up-to-date.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0.2

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.04	0.04	0.04	0.04	0.04

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The availability of funds is essential for any institution, to carry out its operations, fulfil its mission and goals, and continue to grow and expand. Without adequate funding, it would be impossible for an institution to do any of these things.

The college offers a three year LL.B, five year B.A. LL.B. degree programme which is fully aided by Government of Karnataka and five year B.Com LL.B. degree programme is self-financed. The college has well established system and procedure with respect to the allocation of funds for its various operations.

The college mobilizes funds mainly through the following channels:

- **Fees:** The majority of the funds is generated through fees collected from the students of various programs such as three year LL.B, five year B.Com LL.B. and five year B.A. LL.B. degree programme offered by the institution.
- **Financial assistance from Management/Philanthropists:** Funds are provided to the college by the Management & Philanthropists through scholarships and endowment funds.
- **Interest on fixed deposits:** The institution gets interest from its different fixed deposit schemes.
- **Grants:** The University grants funds for NSS activities. Each year, grants are released to carry out NSS special camps and other regular activities. These activities must be completed on time, and a timely report must be sent to the University.

The Annual financial audit is carried out once in a year through the authorized chartered accountant. The funds generated are used to pay staff salaries, infrastructure maintenance, purchase of new equipment, stationary, conducting programmes, office expenditure and miscellaneous expenses.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The institution is committed to provide wholesome education. The Internal Quality Assurance Cell (IQAC) relentlessly organises various programmes throughout the academic year for students to fulfil not only their academic potential but also contribute to common prosperity & well being.

The Induction Programme is organised to welcome, initiate & prepare the new entrants & their parents to their roles. It aids their integration with the institution, before regular classes begin. As students come from diverse fields, this programme facilitates the new entrants to familiarise

themselves with the policies, processes, culture & values of the institution as well as the university rules & regulations, grading system, eligibility criteria & so on. It boosts confidence & motivation in both the students & parents.

Orientation Programme is organised to orient students towards the study of law by exposing them to lectures by legal luminaries, celebrated teachers & alumni. It opens up avenues for their smooth transition into academic life & promotes career objectives.

Freshers' Day is celebrated with grand fervour to formally welcome the new entrants to the institution, blend with the seniors & enjoy their academic journey.

Moot Court participation in National/State Level Competitions help students to improve research abilities, hone drafting & oral skills, build team work & get exposed to practical training. The College after stringent evaluation selects students for representing the institution in debate competitions at the National & State Levels. Active participation in these competitions instil confidence in students for future successful law career.

Faculty Development Programmes are organised to enhance the academic & intellectual acumen of faculty members with opportunities to upgrade teaching skills & further future prospects.

National Seminars are organised regularly by the institution for the purpose of connecting with experts & peers with the objective of sharing interests for enhanced learning.

Four great philanthropists have reposed faith in our institution & instituted corpus fund to conduct Annual Endowment Lectures.

Apart from regular classes, students have the benefit of being exposed to Special/Guest Lectures by legal luminaries to get an insight into the practical application of law, through the platform of Law Forum.

The Law Forum also regularly organises Legal Literacy, Awareness & Service Programmes in rural areas.

NSS activities help in the development of personality & character of the youth through voluntary community service. The NSS unit of the college organises blood donation camp, Vanamahotsav, Jatha campaigns & a host of other programmes.

The institution has the rich tradition of celebrating days of National & International significance.

Internal Assessment Tests & written assignments provide ample scope for students to improve their academic grades & excel in their studies.

Sports & Cultural Activities are encouraged. The Annual Athletic Meet, Annual Day & Graduation Day Celebrations are grand events hosted by the institution.

After the end semester examinations conducted by the University, students are provided with opportunities to undergo internships at various organisations, & law firms.

The vast network of alumni keep the Vivekananda Brigade active & vibrant.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

College has established Internal Quality Assurance Cell (IQAC) in the year 2016 IQAC plays an important role in giving holistic education to the students by implementing an effective and meaningful teaching-learning process. IQAC has conducted many activities such as training programmes, workshops, seminars and conferences for quality assurance. The two such reforms are use of online teaching and PPT teaching method.

Focus on Skill-based Education: Skill-based education is becoming increasingly important in colleges due to several reasons. Firstly, the job market is becoming more competitive and employers are seeking candidates with a specific set of skills that can be directly applied to their work. Therefore, students who possess relevant skills have an advantage in the job market over those who do not. The IQAC suggested real-world based skill development programs in the institution to supplement the traditional mode of imparting theoretical learning in classrooms. This led to a change in the institution's teaching-learning pedagogy, which is now both knowledge and skill based.

Add on Courses: The college offers relevant add on / value added skill development programs to enhance additional knowledge.

Workshops: IQAC organised workshops, seminars, webinars and conferences in order to motivate students to develop critical and analytical skills.

Internship: Internship is a valuable way for students to gain practical experience in their chosen field and prepare for future careers. The institution has been successful in inspiring and supporting students to complete essential internships.

Use of PPT in teaching: Earlier teachers were using traditional method of teaching. PPT has become a part of classroom activities. The college has ICT enabled classrooms. Use of this technology in teaching is making the classroom activity livelier. The teachers have been making use of this facility as a part of their teaching learning activity. Teaching becomes more effective with the use of PPT. This change in teaching and adoption of new technology in the classrooms has become a reality due

to the efforts of the IQAC of the college. The teachers make use of this teaching aid wherever possible. The credit of bringing this change in the classroom activities in the college goes to the IQAC. This reform is totally facilitated by the IQAC. Thus, IQAC is instrumental in bringing some significant changes in the teaching learning activities in the college.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. Academic and Administrative Audit
5. Disability/gender/diversity audit
6. Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: A. All of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution(Data Template)	View Document
Upload any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of constitutional values and gender equity during the last five years.

Response:

The college ensures gender equity in all aspects of its operations through various committees. Gender equality is an important principle that promotes fairness and equal treatment for all individuals regardless of their gender. The institution commits to this principle, by providing equal opportunities for growth and development of both genders and that they are treated fairly and equally in all aspects of college life. The college has established Anti-Ragging Committee, Anti-Sexual Harassment cell, Grievance Redressal Cell and Internal Complaints Committee addresses on gender related grievance of students and staff.

- The college has a common room for ladies staff and girl students.
- The Grievance redressal committee addresses grievances of students and sensitizes students on gender parity.
- The college has a prescribed Code of Conduct and is supervised by the Disciplinary Committee.
- The college organises workshops and seminars on women-centric issues and promotes the active participation of faculty members and students.
- The college encourages girl students' equal representation in various Committees.
- The CCTV cameras are installed at strategic locations for continuous surveillance of the premises and for heightened security in the college for the safety and security of the students.
- The college every year celebrates "International Women's Day".
- To improve the mental wellness of students, yoga sessions and life skills programmes are conducted.
- The college provides maternity leave facility for female employees and paternity leave for male employees.
- Due to the rich cultural ethos practiced by the institution, there have been no incidences of sexual harassment.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Sanitary Napkin dispenser and incinerator e. Day care center for young children f. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system

Response:

The college firmly believes in reduction, recycle and reuse of waste, because the institution is well conscious of its negative impacts on the environment. Improper waste management can lead to serious environmental problems, including pollution of air, water, and soil, degradation of natural resources, and the loss of biodiversity. The campus is kept clean and green by the diligent efforts of every member of the institution. The generation of solid waste in the college is minimal. Accordingly, it adopts the following system for waste management:

Solid Waste Management:

The college has a robust system for recycling its waste. The generated solid waste is collected and segregated as bio-degradable and non- biodegradable. The College focuses on generating minimal waste and minimizes the use of plastic and encourages the use of bio-degradable products. The following strategies are adopted by the institution for the solid waste management.

- The biodegradable waste generated in the campus is usually dumped in a pit and allowed to compost. This produces organic manure which is used for gardening.

- A large pit is constructed to dump biodegradable solid waste such as dried leaves, waste papers etc.
- Use of plastic is discouraged in the institution.
- The waste that is generated is segregated into dry and wet waste and handed over to the garbage collecting vehicle of the BBMP.
- Dustbins are placed at regular corners.
- No one is allowed to litter.
- Signboards regarding ban on plastic have been displayed in the campus.
- Waste paper and note books are exchanged for stationery.
- Incinerators are used to dispose off sanitary napkins.

File Description	Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any other relevant information	View Document

7.1.7 The Institution has friendly, barrier free environment

- *Built environment with ramps/lifts for easy access to classrooms.*
- *Divyangjan friendly washrooms*
- *Signage including tactile path, lights, display boards and signposts*
- *Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment*
- *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading*

Response: C. Any 2 of the above

File Description	Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The college celebrates various activities every year to provide an inclusive environment for the students. The college organises programmes on interfaith harmony, tolerance, understanding, and empathy towards other citizens in order to promote the universal values and communal harmony. With the measures taken by various committees and cells of the institution, it is clear that the college is committed to providing an inclusive environment with regional, cultural, linguistic, social, and communal harmony. The college is actively working to build a culture of respect towards cultural, regional, linguistic, communal, and socio-economic diversities through academic and administrative activities. Ethnic Day, Kannada Rajyotsava, Onam, Matrubhasha Divas, Kannada KotiKanta Gayana, and other festivals are celebrated with grand fervour. Student diversity and an inclusive campus environment are important strengths that can benefit both individual students and the institution as a whole. The college prioritizes these values and strives to create welcoming and inclusive environments for all students.

The institution boasts of having students from different parts of the country. The college has a Cultural Activities Committee, the objective of which is to expose the students to cultural diversities and promote cultural oneness and harmony among the students. Important Indian festivals like Dasara, Holi, RakshaBandhan, Ramazan, Christmas, and National Festivals are celebrated with great excitement and zeal to promote sense of belongingness. Freshers' Day and Farewell Days are celebrated every year with a lot of joy. In order to promote a sense of fraternity and develop empathy towards the society, the college organises blood donation camp annually in association with Gounders' Association and our institution in association with BBMP, organised vaccination drive during COVID-19 pandemic for the benefit of staff, students and the neighborhood. The college under the aegis of the Law Forum organizes Special Lectures on varied subjects by inviting experts from different fields. Every year, the college celebrates Republic Day and Independence Day with flag hoisting ceremony in which staff and students actively participate. The college community pay tribute to the State, its residents, and their history, culture and heritage by celebrating Kannada Rajyothsava every year.

Janatha Education Society has constituted the Student Aid Fund, to extend financial assistance to meritorious students who are economically backward. International Women's Day is also celebrated. The campus is disabled friendly with facilities such as lift, ramps, and disabled-friendly washrooms for the benefit of Divyangjan students.

File Description	Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The college begins its Academic Year by conducting Orientation Programme for Freshers, sensitizing them about Constitutional values and duties. As a significant step towards instilling Constitutional obligations in the students, the curriculum consists of mandatory courses on Constitutional Law, Environmental Law, Human Rights and Professional Ethics etc.. The college reminisces the contributions made by the freedom fighters and eminent personalities and urge the students to inculcate such rich values in their day to day life and profession.

The institution celebrates Independence Day and Republic Day with pride to promote a sense of patriotism among the students. Students are also encouraged to showcase their understanding of the Constitutional values & Principles and Fundamental Duties etc., through enacting skits, delivering speeches & singing and performing on patriotic songs. Our celebration of Constitution Day focuses on igniting the young minds on the importance of abiding by the Constitutional Morality. The college celebrates National Legal Services Day to promote legal awareness among the common mass under the Legal Services Authorities Act, 1987 and also to educate them on the different schemes and welfare measures initiated by the State and their entitlement. This awakens students on their social responsibility for working towards Public Interest Lawyering especially of the needy. The college organises Voters Awareness Programme on Right & Duty to Vote. The authorities under the State Election Commission were invited to demonstrate the use of VV PAT & its reliability. The officials conducted a mock poll involving the staff, students and the neighborhood in ensuring fair polling during elections. The Institution conducts NSS Camps every year along with several awareness programmes on about the need on to protect & preserve the environment for posterity. The college observes International Yoga Day involving all the staff members and students in performing Yoga followed by Meditation. The college conducts cleanliness drives through Shramadhan in the neighbourhood to promote the ideal of Swachh Bharat Abhiyan. The institution conducts awareness programmes on the importance of timely garbage clearing, waste management & rejuvenating the resources as a step towards performance of Constitutional Duties and Obligations. The college boasts of the rich tradition of the singing of the National Anthem at the designated time every day, by the staff and students. All ceremonies/programmes/events are begun with the auspicious rendition of the Nada Geethe.

File Description	Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college celebrates national and international commemorative days, events and festivals. The celebration of international days is of seminal importance to create awareness, promote responsible citizenry, and foster global cooperation and solidarity in pursuit of a more just, equitable, and sustainable world. Celebration of international days helps students to connect with the culture and heritage of not only their own country but also of those around the world. These events can be a valuable addition to the educational experience of students and can contribute to their overall development.

- Independence Day is celebrated by the college with flag hoisting and Republic Day with the unfurling of the National Flag followed by the singing of the National Anthem & patriotic songs and distribution of sweets.
- Every year the college celebrates Teachers' Day on 5th September on the birth anniversary of the celebrated Teacher Dr. Sarvapalli Radhakrishnan.
- The College celebrates Gandhi Jayanthi on 2nd October by paying floral tributes to the father of the nation, distribution of sweets and singing of bhajans.
- The College celebrates Constitution Day on 26th November, through special lectures.
- International Human Rights Day is celebrated in the College on 10th December.
- International Women's Day is celebrated in the College on 8th of March.
- The college celebrates International Yoga Day in the month of June every year along with the faculty and students.
- Environmental Day is celebrated in the first week of June through various activities.
- The college celebrates National Voters' Day on 25th of January to spread awareness about the citizen's voting right and constitutional duty.

- **Dr. B.R. Ambedkar Jayanthi is celebrated on 14th April to pay tribute to the architect of the Indian Constitution.**
- **Festivals such as Ganesha Chaturthi, Deepavali, Holi and Onam are also celebrated in order to promote unity amidst cultural diversities.**

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

7.2.1- Two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1-

Title of the Practice: Contribution of the Institution in enhancing the experiential learning of Students

Objectives of the Practice:

Right to education is a basic human right of every individual. It is an indispensable tool for the fruitful exercise of all other rights, leading to the progress of man. This right can be enjoyed only in a congenial atmosphere of equality of opportunity. Education benefits both the individual as well as the society & hence everyone should have an equal access to this right without discrimination or exclusion.

Vivekananda College of Law fulfills this responsibility to provide basic education to all, including the socially & economically downtrodden, by granting fee concession in deserving cases. Apart from this, meritorious students are identified & given complete financial support to represent the

institution at various state & national level competitions. Further, meritorious students are conferred cash awards in order to boost their morale & motivate students to excel further.

The context:

The Institution fulfills its social responsibility in promoting community development by granting fee concession to deserving candidates among the economically backward strata of the society, when parents seek such concession during admission. The institution also stands firmly for those, whose social status needs societal support such as single parents, by extending fee concession to their wards. The fee concession facility is also extended to those who excel in extracurricular activities, viz., sports & cultural activities.

The institution encourages active participation of students in various curricular, co- curricular & extracurricular competitions at National & State levels, conducted by various institutions. To ensure that students are not financially burdened in meeting various expenditures such as payment of registration fee, transportation, boarding & lodging costs, the institution take upon itself the complete burden of financial expenditure.

The institution also felicitates meritorious candidates by conferring various cash prizes & special awards to encourage them & motivate other students.

The Practice & Uniqueness:

Fee concessions are generally granted to those students, whose both parents are not alive & hence have no source of income & for those, whose father has expired & mother is not able to meet expenditure towards studies.

There are also a number of students who are unable to pay their college fees or take up higher education due to various reasons. It may be due to low income of the family, physical disability, financial crunch or crisis in the family leaving them in dire financial straits. When such students who are normally good at their studies or excel in sports or cultural activities request fee concession, in order to encourage them & in order to prevent drop-outs due to financial constraint, fee concession is often extended. Covid-19 was a compelling situation which orphaned many children. Such orphans had to be given every assistance to stand on their own feet. The institution had to either grant them fee concession or their fees had to be waived off in order to protect the interests of such students.

Fee concession is granted for subsequent years only if the concerned student has passed the previous examinations in first attempt. Further, the student should not have involved ragging or any other misconduct.

To be eligible for fee concession, the student must fulfil the minimum percentage attendance prescribed by the university, i.e., should not be less than 70%.

The fee concession facility of the institution is **UNIQUE** in the sense that it serves only the benefit of economically backward sections & the crises ridden, but also fulfills larger needs of requirements of merit, commitment, discipline & character building. The fee concession facility provided by the institution is an example of its exemplary service, as no deserving student is denied an opportunity to pursue higher education for want of financial support.

Another area of exemplary service rendered by the institution is bearing in full, the total expenditure involved in deputing our students to National or State Level Moot Court, Client Counselling & Judgment Writing Competitions, Debates, Model United Nations, Model Parliament Competitions, Sports, Cultural & Other competitions conducted by various institutions across the country. This magnanimous gesture of the institution not only enables the students glean a glimpse of the outside professional world, but also eases their personal burden bearing the cost of participating in the competitions, themselves.

Further the Institution acknowledges excellence in performance, in both curricular and extra-curricular, by bestowing Awards to deserving meritorious students.

Evidence of Success:

It is immensely satisfying for the Institution that it has adopted the best practice of granting fee concession to about 10% of its total students every academic year. Fee concession granted by the institution has been a boon as it has enabled a substantial number of students to continue to persevere their education, but for which they would have been forced to drop out due to financial constraint. The financial conditions of many people suffered a greater setback with the outbreak of Covid -19 pandemic and continued for 2 to 3 years thereafter, during the period of which the institution fulfilled its social responsibility towards community development by granting fee concession to needy students. This effort of the institution prevented many students from discontinuing their education and persevere a career oriented profession.

The institution is proud that it has also funded student's participation in various State and National level Moot Court Competitions, Debate Competitions, Model Parliament Competitions, Sports competitions and Cultural fest. Participation in these competitions have enhanced students skills in drafting legal document, vetting them logical reasoning, adopting analytical mind, articulation and communication skills to develop sportsmen spirit and showcase their innate talent there by aiding the holistic development of one's personality.

Problems Encountered & Resources Required:

There is a significant increase in the number of students seeking fee concession, in the present times.

The covid-19 pandemic has created devastating effect on the financial condition of many families. Some of the students have lost the breadwinner in the family & are facing financial crunch. Majority of the students belong to the lower middle class families & so invariably seek fee concession. Such requests are placed before the Managing body of JES & after due consideration by it, fee concession is granted to deserving students.

The Annual Budget of the Institution earmarks a dedicated amount of money for delegating students to represent the institution to Various National Level, State Level, University Level & Inter-collegiate competitions.

A dedicated amount is also earmarked & expended for conferring Cash Awards to meritorious students of our institution.

Key Indicator-7.2 Best Practices

Best Practice-2

Title of the Best Practice: Law Forum, the platform of Vivekananda College of Law (VCL) for interaction between Law Agencies, Students & General Public

Objectives of the Practice:

The Law Forum is the platform constituted in Vivekananda College of Law for the conduct of various programmes to foster interaction between law agencies, students & general public. Law is a multi-disciplinary study regulating social life as a whole & so it is imperative to expose students to obtain firsthand experience on the functioning of law. Law is more than a set of abstract rules & hence there is a dire need to study 'law in action'. Law Forum provides avenues for experiencing the practical application of law. The focus of attention herein is on application of law to social realities of life through functioning of the Legal Aid Cell & conduct of Legal Awareness, Literacy & Services Programmes.

The Context

Law is a Social phenomena. It is closely related with other social sciences. Law is the instrument for the adjustment of human conditions to the social forces operating in a given society. To cater to this need, Law Forum organises Guest Lectures from Legal Luminaries & experts from other related

fields to enrich knowledge on the means available to reconcile conflicting interests in the society. Legal Awareness, Literacy & Services programmes are also arranged often by our college in other educational institutions & rural places through the Law Forum to educate the needy & general public on provisions available for legal assistance of which they are unaware, either due to their lack of legal knowledge or financial limitations. Legal Awareness programmes are conducted for empowering citizens with legal knowledge, especially of the weaker sections of the society. Various activities are organised to reach out to the vulnerable sections such as SC/ST/Women/working class/senior citizens, etc.,

The Practice & Uniqueness

Our vision is to attain perfection through education. Believing in a greater cause & fulfilling a greater purpose are strong morals. Putting them into action is our mission. Our outreach programmes organised through the Law Forum aim to help, uplift & support those sections of society who are deprived of certain services & rights. It involves increasing legal awareness in citizens & general public for availing long-term solutions with voluntary efforts. Law Forum activities educate, inspire, uplift, confer benefits & bring joy both to the beneficiaries as well as the volunteers in attaining justice & meeting Constitutional goal.

The Legal-Aid Clinic of the college has the potential to change lives in the vicinity. It provides firsthand experience to law students on providing legal services to clients, thereby giving a push to their law career & to expand professional network. Legal skills can be effectively utilized to empower people. Real-world experience is needed to be a successful legal professional. Legal Aid Clinics are akin to functioning law offices & prepare students to work on real cases. It hones practical legal skills, viz., to learn to interview clients, investigate facts, carry out legal research & work within time-frames. Guest faculty members of the institution who are practicing advocates act as mentors to the students in the Legal Aid Clinic.

The Legal Aid Clinic provides free or low-cost legal services to clients who cannot afford them otherwise. Access to justice & legal empowerment are crucial for achieving inclusive & sustainable growth. Citizens, especially the vulnerable sections often face difficulties in addressing civil & administrative issues & procuring their entitlements. Law students can be of immense help in assisting them. Hence, the students are mentored to carry out survey in chosen villages to identify the legal needs & unmet entitlements of the inmates therein, devise legal measures to support their cause, approach concerned authorities & provide able assistance in having access to justice. This is the first step towards abiding by the rule of law & attempting to achieve equal justice for all.

Law students can create & spread awareness over various social issues through street plays & public rallies. Outreach campaigns are regularly organised by the institution under the aegis of Law Forum to spread awareness about environmental hazards during celebrations of some of our festivals viz., Deepawali, Ganesh Chaturthi. Consumer Rights awareness is regularly imparted. During Azadika Amruth Mahotsav, Har Ghar Tiranga celebrations our students visited houses in the vicinity to raise awareness on the legal need to lower the National Flag, hoisted on Independence Day, fold it as per the law & despatch it for onward transmission for safe disposal. These programmes generate interest, respect, enthusiasm, patriotism, & bonding in the community along with performance of Legal obligations.

Evidence of Success

The institution has a track record of conducting Legal Aid Awareness, Literacy & Services Programmes regularly in several nearby educational institutions for sensitising students on their basic human rights, consumer rights, right to information, gender justice & several other related rights. The Principal & faculty members address the students on the importance of health, hygiene, the ill-effects of smoking & addiction to consumption of alcohol or narcotic substances. The girl students are separately counselled to understand the distinction between good & bad touch. They are educated on the means of protecting themselves & others against sexual harassment.

The benefits of the programmes conducted by our institution are reaped by the students of Sarvagna Dheeksha P U College, Vijaynagar, VET College, J P Nagar, Mariyappa I Grade College, Rajajinagar, Corporation Girls P U College, Srirampuram, & R V College of Engineering, Bengaluru.

Legal Aid Camps have been held, surveys conducted & legal assistance given to the residents of Vijayapura, Devanahalli, through these programmes.

Problems Encountered & Resources Required

In the several Legal Awareness & Literacy Programmes conducted by the institution through Legal Aid Camps in nearby villages and rural areas, it has been observed that several people due to their illiteracy, poverty & lack of awareness, experience difficulties in procuring benefits under various Schemes of the Government to which they were legally entitled. To ensure that justice percolates to the last man, our Legal Services Clinic identifies their issues & provides due assistance for redressal. The Guest Faculty members of the institution provide the necessary advice to the masses & guide law students to assist the people in their quest for realisation of those rights. However, increased awareness needs to be created among the masses in terms of procedures to be adopted for availing their entitlements. In this regard, the institution has done its best to coordinate with the Government Agencies at the State, District & Taluk levels for providing due benefits to the stakeholders. Such effort is also sustained with constant follow-up measures through the Legal Aid Clinic.

Thus, the institution leave no stone unturned in promoting the holistic development of its students,

File Description	Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

INSTITUTIONAL DISTINCTIVENESS

Key Indicator- 7.3 Institutional Distinctiveness

7.3.1- Portray the performance of the Institution in one area distinctive to its priority

Janatha Education Society (JES), the parent body of our institution, is a registered society, started in the year 1972, through the initiatives of a few educationists & philanthropists, with motto of providing education at affordable cost. It is presently managing 15 institutions at 4 different campuses. All the institutions are named after the great philosopher & the youth icon, Swami Vivekananda, in order to inspire the youngsters to emulate his noble principles, which are cherished all over the world.

It has been the experience of JES that during the admission process of various institutions managed by it, that some of the applicants seeking admission belong to the poorest of the poor. Some of the applicants are also from nearby rural areas, and have to commute everyday to pursue their education. It was evident that the parents experienced great difficulties to admit their wards to the college. It was also doubtful as to whether they could financially sustain completion of study of the 5year/3year LL.B. Programmes. This plight of the parents set some of the members of JES with a philanthropic bent of mind, to contemplate about the measures that could be adopted by the institution to reduce the burden of such parents by lending financial support to atleast a few of the students with merit. Thus was conceptualized a novel scheme called the STUDENT AID FUND SCHOLARSHIP awarded by JES to deserving meritorious students. Through this scheme, JES is fulfilling the cause of social justice.

The corpus fund for granting student and scholarships was constituted through voluntary magnanimous donations made by the founding members of JES, deposited in the bank & the proceeds to be utilized for granting scholarships to some of the economically backward mitorios stents of the 15 educational institutions managed by it.

The JES dispenses the Student Aid Fund Scholarship through a body constituted by it, viz., the Student Aid Committee.

The Student Aid Committee notifies each of the 15 institutions to call for applications from students for grant of Student Aid Scholarship, every academic year. The Committee then holds a meeting with all the heads of institutions to determine the number of applications received. Based on the strength of each institution, the Committee decides through a resolution, the number of beneficiaries from each institution for conferment of Student Aid Scholarships. Each of the institutions thereafter identify & shortlist deserving students by taking into consideration their merit & level of economic backwardness & recommend the same to the Student Aid Committee for due approval & sanction.

The Student Aid Committee on a designated date holds an interview with the eligible students & their parents to determine the veracity of the matter & finalises the list of students for grant of scholarship in a uniform & fair manner.

The institution through the scheme of Student Aid Scholarship seeks to achieve a number of objectives. Prime among them are:

- **The Constitutional goal of equality.**
- **To serve the cause of education.**
- **To provide financial aid to economically backward student irrespective of caste, creed or gender.**
- **To provide financial security for poor meritorious students to sustain & complete their 5year/3year Programme of study in the institution.**
- **To perform social obligation towards the society.**
- **To foster community development.**

JES has completed 50 years of glorious service in providing education on a non-profitable basis. This apart, the Education Society has also successfully carried out the motto of the institution conceptualized through its Student Aid Fund Scholarship to extend financial support to those sections of the people who suffer from socio- economic inequalities. This translates into empowerment of marginalized communities to effectively participate in various activities.

This venture of JES has attained success due to the stringent financial planning of educationists & philanthropists in the Education Society. The generous donations of money by the philanthropists to the corpus fund has facilitated the institution's ability to operate in a manner conducive to promote social welfare, especially to protect the interests of the economically weaker sections, irrespective of caste, creed, gender or any other artificial discrimination.

The Student Aid Fund Scholarship Scheme of JES is both INNOVATIVE & UNIQUE in the sense that it is not only available to students with merit & economic backwardness but also for those who do not enjoy the benefit of government endowed scholarship schemes based on caste or gender.

Thus, the Student Aid Fund Scholarship awarded is NOT A MERE FINANCIAL ASSISTANCE BUT A TESTIMONIAL OF MERIT CUM ACADEMIC ACHIVEMENT.

The philanthropists have immortalized themselves by providing financial support to a substantial number of needy meritorious students to pursue their education. This rich legacy of the philanthropists has had a cascading effect & resulted in augmentation of corpus fund from time to time through more donations. Hence, there has been a corresponding increase in the number of beneficiaries, which is immensely satisfying.

The positive impact of this scheme is that the fruits of financial assistance will be enjoyed by generations to come. It will in turn create long lasting changes in the society by creating a fairer world, where everyone shall have equal opportunities & access to resources. It drives home the message that after all, education is not mere academic pursuit, but holistic development through inculcation of values in youngsters, which is in accordance with VISION of our institution, i.e., to attain perfection through education.

Philanthropy benefits the donor & donee, the donor with a sense of purpose & fulfillment, the donees with an obligation to give back to society, what they have themselves received. The society will then be re- infused with various life skills, such as large heartedness, generosity, compassion, positivity, altruism, gratitude & so on. It will open more doors of assistance & provide opportunities to become better human beings.

It is immensely satisfying to state that in the past five academic years, the Education Society has conferred Student Aid Scholarships of Rs.7,000/- each, totally amounting to Rs. 3,01,000/- to 43 students of our institution.

This scheme is a small step taken to reduce inequalities, enlarge opportunities, support growth and spread progress & prosperity.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

The motto of the institution is to impart quality legal education by retaining senior teachers who are highly competent and committed. The institution strives to provide value based education and achieving holistic development of students. The institution endeavours to produce public spirited citizenry.

Concluding Remarks :

Upon due consideration of the Strengths, Weaknesses, Opportunities & Challenges (SWOC), the institution consistently attempts to improve by carving a niche for itself and has been successful to an extent by bagging 9th & 8th Rank respectively as an Outstanding Law School of Excellence in 2019 & 2023 by Competition Success Review (CSR). Though the institution is located in the heart of the city and in a residential locality, it has students from diverse sections of society, rural places, significantly from socially and economically backward sections. Though the medium of instruction is English, the institution encourages the study of law in regional language, Kannada, thus bringing Kannada medium students to the mainstream.

Bengaluru is the Silicon Valley of India and a hub of elite Legal Institutions, our college has stood apart by catering to the needs of disadvantage sections of the society, by charging nominal fees. Additional grant of fee concession is extended to deserving meritorious economically backward students, thereby fulfilling its social responsibility.

The backbone of the institution are the noble philanthropists, manning the institution, the prominent among whom is Sri S T Narayana Gowda, Vice-President, JES and the magnanimous donor of the valuable plot of land on which the State of Art Campus of the law college is housed.

The Institution hopes to attain higher echelons by starting P.G Department in Studies in Law and Research.